





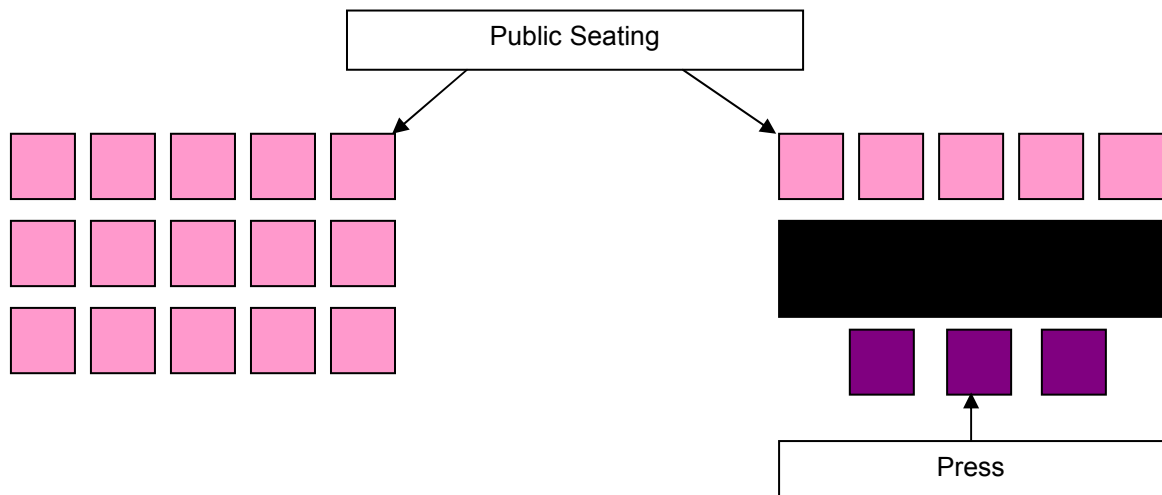
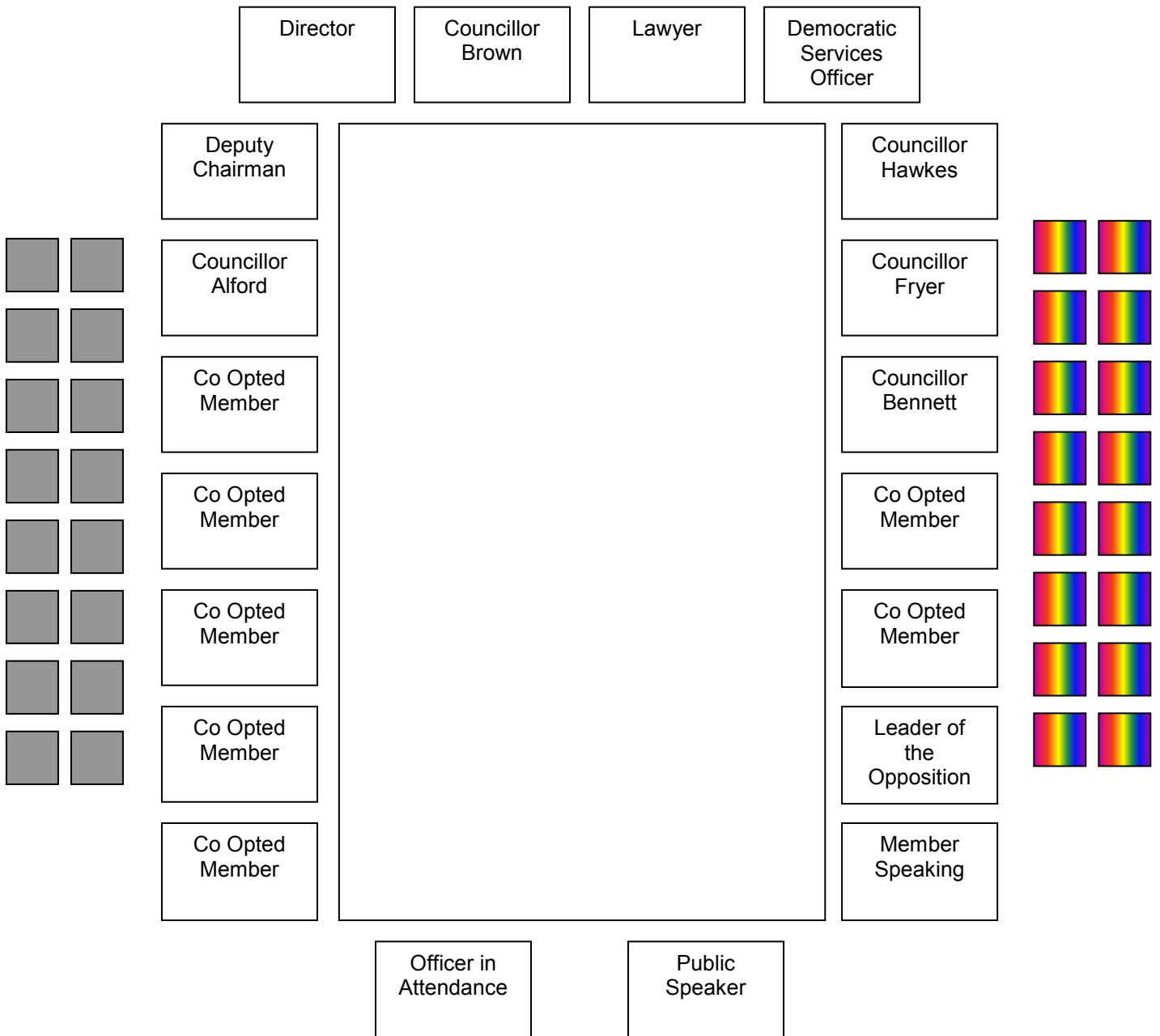
**Brighton & Hove
City Council**

Children & Young People's Trust Board

Title:	Children & Young People's Trust Board
Date:	22 March 2010
Time:	5.00pm
Venue	Council Chamber, Hove Town Hall
Contact:	Nara Miranda Democratic Services Officer 01273 291004 (voicemail only) nara.miranda@brighton-hove.gov.uk

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Democratic Services: Meeting Layout



CHILDREN & YOUNG PEOPLE'S TRUST BOARD

The Following are requested to attend the meeting:

Councillors:

Brown (Chairman), Alford, Bennett, Fryer and Hawkes (Opposition Spokesperson)

Brighton & Hove Primary Care Trust:

Alan McCarthy, Darren Grayson and Dr Louise Hulton

South Downs Health:

Andy Painton, Mo Marsh and Simon Turpitt

Non-Voting Co-optees:

Lynette Gwyn Jones

Brighton & Sussex University Hospitals NHS
Trust

David Standing

Community & Voluntary Sector Forum

Gail Gray

Community & Voluntary Sector Forum

Andrew Jeffrey

Parent Forum

Eleanor Davies

Parent Forum

Vacancy

Surrey & Sussex Strategic Health Authority

Graham Bartlett

Sussex Police Authority

Professor Imogen Taylor

Universities of Brighton & Sussex

Priya Rogers

Youth Council

Rose Suman

Youth Council

AGENDA

45. PROCEDURAL BUSINESS

- (a) Declaration of Substitutes - Where Councillors are unable to attend a meeting, a substitute Member from the same Political Group may attend, speak and vote in their place for that meeting.
- (b) Declarations of Interest by all Members present of any personal interests in matters on the agenda, the nature of any interest and whether the Members regard the interest as prejudicial under the terms of the Code of Conduct.
- (c) Exclusion of Press and Public - To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

NOTE: Any item appearing in Part 2 of the Agenda states in its heading either that it is confidential or the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.

A list and description of the categories of exempt information is available for public inspection at Brighton and Hove Town Halls.

46. MINUTES OF THE PREVIOUS MEETING

1 - 8

Minutes of the meeting held on 1 February 2010 (copy attached).

47. CHAIRMAN'S COMMUNICATIONS

48. REVIEW OF PARTNERSHIP AGREEMENTS (\$75 AGREEMENT) AND IMPLICATIONS OF THE 2009 APPRENTICESHIP, CHILDREN, LEARNING & SKILLS ACT.

9 - 28

Report of the Director of Children's Services (copy attached).

Contact Officer: Steve Barton Tel: 29-6105

Ward Affected: All Wards;

49. CHILDREN & YOUNG PEOPLE'S PLAN: PERFORMANCE IMPROVEMENT REPORT

29 - 76

Report of the Director of Children's Services (copy attached).

Contact Officer: Paul Brewer Tel: 29-1269

Ward Affected: All Wards;

CHILDREN & YOUNG PEOPLE'S TRUST BOARD

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions to committees and details of how questions can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next Cabinet Member Meeting is 12 noon on the fifth working day before the meeting.

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Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

For further details and general enquiries about this meeting contact Nara Miranda, (01273 291004 (voicemail only), email nara.miranda@brighton-hove.gov.uk) or email democratic.services@brighton-hove.gov.uk

Date of Publication - Friday, 12 March 2010

BRIGHTON & HOVE CITY COUNCIL

CHILDREN & YOUNG PEOPLE'S TRUST BOARD

5.00pm, 1 FEBRUARY 2010

COUNCIL CHAMBER, HOVE TOWN HALL

MINUTES

Present:

Councillors: Brown (Chairman), Bennett, Fryer and Hawkes (Opposition Spokesperson)

Brighton & Hove Primary Care Trust:

Alan McCarthy, Dr Louise Hulton and Amanda Fadero

South Downs Health:

Mo Marsh and Simon Turpitt

Non-Voting Co-optees:

David Standing, Community & Voluntary Sector Forum

Andrew Jeffrey, Parent Forum

Eleanor Davies, Parent Forum

Graham Bartlett, Sussex Police Authority

Professor Imogen Taylor, Universities of Brighton & Sussex

Priya Rogers, Youth Council

Rose Suman, Youth Council

Apologies:

Darren Grayson, PCT

Andy Painton, South Downs Health

Gail Gray, Community & Voluntary Sector Forum

PART ONE

36. PROCEDURAL BUSINESS

36a Declarations of Substitutes

36.1 Amanda Fadero declared she was attending the meeting as the substitute for Darren Grayson, PCT.

36b Declarations of Interest

36.2 There were none.

36c Exclusion of Press and Public

36.3 In accordance with section 100A of the Local Government Act 1972 ('the Act'), the Children & Young People's Trust Board considered whether the press and public should be excluded from the meeting during an item of business on the grounds that it was likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press or public were present during that item, there would be disclosure to them of confidential information (as defined in section 100A(3) of the Act) or exempt information (as defined in section 100I(1) of the Act).

36.4 There would be no discussion in relation to Part 2 minutes of the previous meeting held on 2 November 2010 and, therefore, they were agreed in Part 1 of the meeting and remained a confidential item.

36.5 **RESOLVED** – That the press and the public be not excluded from the meeting.

37. MINUTES OF THE PREVIOUS MEETING

37.1 The Director of Children's Services noted that Darren Grayson, PCT, had given his apologies for the previous meeting and this had not been recorded.

37.2 **RESOLVED** – That, subject to the above reference, the minutes of the previous meeting held on 2 November 2009 be approved and signed by the Chairman as a correct record.

38. CHAIRMAN'S COMMUNICATIONS

38.1 The Chairman welcomed Alan McCarthy to the meeting in his role as Chairman of the Primary Care Trust and Deputy-Chairman of the CYPT Board.

38.2 The Chairman recorded her thank you to all CYPT staff who attended work during the severe weather caused by the snow conditions in the previous weeks.

38.3 The Chairman also reported that the Liz Rugg, CYPT Assistant Director Citywide Services, would be leaving the council at the end of February 2010. The Chairman noted that the Liz Rugg had worked in and around Brighton & Hove for 26 years. She recorded her thank you, both personally and on behalf of the Board, for the Assistant Director's work and commitment to the city and congratulated her for her new position with East Sussex.

38.4 Members reiterated the Chairman's comments and recorded their thank you to the Liz Rugg for all her work and contribution to the CYPT and the city. Members also enquired about the measures that were being considered for a replacement.

38.5 The Director of Children's Services stated that, due to the current difficult financial situation of the council, she would not be seeking a permanent replacement for the Assistant Director's position. She noted that work was being done at the departmental team level to establish what could be put in place as a temporary measure to cover all the relevant services. She agreed to send information to all Board members about the different aspects of the Assistant Director's role and how they would be covered. Members were agreeable to this.

39. BUDGET MONITORING 2009/10 - TBM 7

- 39.1 The Board considered a report of the Director of Children's Services concerning budget monitoring 2009/10, TBM 7, which updated members on the CYPT budget position as at month 7 (for copy see minute book).
- 39.2 The Director of Children's Services drew attention to the three main areas which had been under a lot of pressure: the large number of children being taken into care, the placements and the legal fees/and the increasing costs incurred from these circumstances.
- 39.3 The Director indicated that the council was investing on preventative work to tackle some of this pressure in terms of supporting families in the edge of care. She noted that the council's clearer target and closer focus on safe working, by investing on training and supporting social workers, was already having a positive impact on recruitment and retention.
- 39.4 Members sought clarification on specific details about the budget overspent. These were explained by officers. Members also enquired whether the referrals had increased nationally after the Baby P. case and whether there was information about what the figures were before and after the incident.
- 39.5 The Director of Children's Services indicated that she did not hold accurate information about the figures nationally. She explained that, in terms of the position locally, the risk management of families had changed a little and, therefore, a greater number of referrals came forward. She noted, however, that this pressure was not just a result of the Baby P case.
- 39.6 The Managing Principal Litigation Group advised that the increase of number of referrals and the depth of referrals locally reflected what was happening nationally. She reported that referrals could often be due to a combination of issues and recognised that this in depth information had been a result of better communication between the different parties involved in the process.

The Managing Principal informed members about the increase in court cases locally which, in turn, incurred an increase in legal fees. She noted that Audit had looked into the local position and reassured members that Brighton & Hove was meeting its threshold whilst also reviewing all its cases in order to improve its local practice.

- 39.7 Members asked about the plans that were in place to help support a better planning of the funding in order to lead to a better control of the budget in future.
- 39.8 The Director of Children's Services indicated that the council and the CYPT were looking at a range of things in order to better respond to budget challenges and be in a position of power. She highlighted the following aspects in this process: the council's Value for Money Programme, which was currently under way; she noted that the CYPT was looking at ways to encourage early intervention and prevention through multi-agency working to identify 'at risk' families; she referred to the review of placements and of in-house foster carers, both of which were currently taking place to ensure whether

these services were still functioning in the best possible way and whether they were offering best value for money.

39.9 Members recognised and appreciated that more integrated work between the various partners had led to finding and identifying more of the families at risk. Members also accepted that, collectively, all partners faced a challenge over the coming years and the increase in activity would require more money for further preventative work.

39.10 **RESOLVED** – That, having considered the information and the reasons set out in the report, The Board accepted the following recommendations:

- (1) That the total CYPT overspend of £1,933k on pooled budgets and an underspend of £1,100k on Dedicated Schools Grant (DSG) items be noted.
- (2) That the movements in budget since the start of the financial year be noted.

40. CYPT FEES AND CHARGES 2010/11

40.1 The Board considered a report of the Director of Children's Services concerning the CYPT fees and charges 2010/11, which reviewed those fees and charges in accordance with the corporate (for copy see minute book).

40.2 Members sought clarification about the fees and charges in relation to Portslade Community and sports centre and whether there was an idea about the percentage increase for later in the year. Members referred to the fees proposed at Surrenden swimming pool and were concerned that the public swimming increase for adults would deter take up. Members also enquired about the nursery fees and charges.

40.3 The Principal Accountant explained that, in terms of the PCC and Sports Centre, those fees would be reviewed in the Summer for implementation in September 2010 and that it was anticipated that any increase would be in line with inflation. He also clarified that, contrary to other swimming facilities in the city, a free swimming scheme did not apply at Surrenden Pool. In relation to nurseries, the Principal Accountant explained that a review was under way in order to bring greater consistency across the city where fees and charges were concerned and any implementation would take place from September 2010.

40.4 In answer to concerns raised in relation to the Learning Development Centre being kept open, the Director of Children's Services indicated that the centre was a valuable resource. Therefore, despite the challenges, the council wished to keep it running and officers were trying to maximise its use in order to achieve the required outcome.

40.5 **RESOLVED** - That, having considered the information and the reasons set out in the report, The Board accepted the following recommendations:

- (1) That the position on fees charged for nurseries as detailed in section 3.3 be noted.
- (2) That it be agreed that the fees and charges for the Learning Development Centre remain unchanged for 2010/11 as detailed in section 3.4.

- (3) That the fees and charges for 2010/11 in respect of Surrenden Pool as detailed at section 3.5.3 be agreed.
- (4) That the position on fees and charges for the Music and Performing Arts Service as detailed at section 3.6 be noted.
- (5) That the position on fees charged by the Portslade Community College at section 3.7 be noted.
- (6) That the position on fees charged by the Portslade Sports Centre at section 3.8 be noted.
- (7) That the position on the charges for school meals as detailed in section 3.9 be noted.

41. CHILDREN'S SERVICES ANNUAL RATING

- 41.1 The Board considered a report of the Director of Children's Services concerning the Children's Services Annual Rating, which set out the Brighton & Hove Children's Services rating for 2009 (for copy see minute book).
- 41.2 The Chairman indicated that she was very pleased that the city had received a rating 3 and was performing well. She thanked all the staff for contributing to this outcome.
- 42.3 Members noted and welcomed the report.
- 43.4 **RESOLVED** – That it be noted that Brighton & Hove's Children's Services rating for 2009 is "Performs Well (3)".

42. STANDARDS IN EARLY YEARS FOUNDATION STAGE AND KEY STAGES 1-5, 2008-09

- 42.1 The Board considered a report of the Director of Children's Services concerning the standards in early years foundation stage and key stages 1-5, which provided an overview of the standards achieved by children and young people in Brighton & Hove over 2008/09 (for copy see minute book).
- 42.2 Officers noted that the report was positive overall, in particular at primary school level, even though it also highlighted some concerns and areas for development. Officers reported that a rigorous programme was under way to target the concerns identified.
- 42.3 The Senior Secondary and Special Schools Adviser reported that Patcham School had raised its results; Falmer School had also improved; she noted that some problems had arisen at Hove Park in terms of its results; and that Portslade Community College was currently an Ofsted category and any real improvements might take longer than 6 months to achieve.
- 42.4 Members sought clarification about Hove Park English results, why they had been below what was expected, and what was in place to deal with the issue. The Senior Adviser explained that this factor was mainly due to the school's choice, in the previous year, to

focus on different programmes and examinations, which had turned out to be less successful than anticipated. She indicated that alternative programmes were now in place, with focused on trying to improve the position at the school.

- 42.5 Members referred to those more able pupils and enquired whether the programmes in place were also having an impact on this group of children. The Senior Adviser reassured members that programmes were also in place to target the most able children and the gift and talented section.
- 42.6 Councillor Fryer recorded her disappointment with the way secondary and primary school levels were measured. She noted that the relevant processes had scope to be more imaginative.
- 42.7 **RESOLVED** - That the report be noted and endorsed.

43. PERFORMANCE IMPROVEMENT REPORT

- 43.1 The Board considered a report of the Director of Children's Services concerning the performance improvement report, which presented the information for the financial year 2009/10 to date (for copy see minute book).
- 43.2 The Senior Performance Development Manager highlighted the overall positive information contained in the report. He noted the early signs of improvement in relation to teenage pregnancy and considered this was due to the significant impact that the strategy had made. He referred to the deterioration in NEET figures and indicated that it appeared that these figures were relatively lower if compared with neighbouring authorities. He pointed out, however, that this could be accounted for by the fact that young people may have found training and employment out of the area and, where that was the case, they were not counted in local figures.
- 43.3 The Senior Manager also referred to child protection figures. He noted that the work in place since the Baby P case was not reflected in the information included in the report. He explained that the rise in those figures had been happening for the last couple of years and one of the reasons for this rise might have been due to more integrated services.
- 43.4 Councillor Hawkes indicated that she was pleased with the information on pregnancy figures and accepted this was due to the integrated work between partners. She referred to the information on NEET and noted that it was disappointing that other authorities might be taking credit for local young people who were registered with out of area agencies.
- 43.5 Graham Bartlett, Sussex Police, drew attention to the fact that where NEET figures were concerned, the requirement also was that young people needed to complete 16 hours in order to count for the statistics. Where this was not achieved, they did not count for the NEET statistic purposes.
- 43.6 The Director of Children's Services considered that there was a need to re-focus on this matter and test out the different hypothesis where NEET figures and information were concerned. She noted that all partners might need to contribute to this work.

- 43.6 Councillor Fryer sought clarification on attendance figures and how they were recorded in relation to school closures and study leave. The Senior Secondary and Special Schools Adviser explained that there were national rules on this issue; that, if due to snow closure, a school chose to close completely, no record of absence was registered. However, where a school opens partially to a specific group of children, as it might happen for Year 11 pupils for example, and a student did not turn up, this was counted as absence. She also clarified that study leave was no longer a criteria used since two years ago and was now classified as absence.
- 43.7 Alan McCarthy, PCT, referred to the information on obesity performance and enquired whether anything could be done with schools to encourage and get school children interested in running in future marathons.
- 43.8 The Assistant Director, Learning, Schools & Skills, stated that many of the local primary schools already operated running clubs. The Youth Council representatives also suggested that youth centres might be a good alternative place to promote such sport practices, since pupils in current schools were already dealing with some work pressure and doing so much on other areas.
- 43.9 **RESOLVED** - That, having considered the information and the reasons set out in the report, The Board accepted the following recommendations:
- (1) That the data and analysis in the PIR be noted and the action being taken to improve performance be agreed.
 2. That it be noted and agreed that the new duties and governance arrangements emerging from the The Apprenticeships, Skills, Children and Learning Act 2009, along with the emerging performance management arrangements corporately, will inform and shape the performance management arrangements for the Children and Young People's Trust.
 - (3) In view of 2.2 above, that it be noted and agreed that the performance reporting framework for the new Children and Young People's Plan (CYPP) should be developed in January 2010 in light of these changes, with a view to a bi-annual CYPP report being presented to the Board on March 22, 2010 covering the period up to December 2009.

44. PART TWO MINUTES

- 44.1 **RESOLVED** – That Part 2 minutes of the meeting held on 2 November 2009 be approved and signed by the Chairman as a correct record.

The meeting concluded at 6.35pm

Signed

Chairman

Dated this

day of

Subject:	Review of Partnership Agreements (S75 Agreement) and implications of the 2009 Apprenticeship, Children, Learning & Skills Act		
Date of Meeting:	22 March 2010		
Report of:	Director of Children's Services		
Contact Officer:	Name:	Steve Barton	Tel: 29-6105
	E-mail:	Steve.barton@brighton-hove.gov.uk	
Key Decision:	Yes	Forward Plan No: CTB14966	
Wards Affected:	All		

FOR GENERAL RELEASE**1. SUMMARY AND POLICY CONTEXT:**

- 1.1 The report describes significant local and national developments which will affect the governance, commissioning and provision of children's services in Brighton and Hove. The report sets out the changes which the Council, NHS Brighton and Hove (PCT) and South Downs NHS Trust (SDH) propose to make to their existing Section 75 partnership arrangements. The report also summarises the new draft Statutory Guidance in relation to Children's Trusts Boards following the Apprenticeship, Skills, Children and Learning Act 2009.
- 1.2 The report asks the Board to consider both developments and seeks the Board's support for the proposed S75 arrangements and agreement to progress work to implement the new statutory requirements when they are in force.

2. RECOMMENDATIONS:

- 2.1 That the Board approves the principles of the proposed S75 agreements as outlined in paragraphs 3.6 and 3.7 and Appendices 1 and 2 of the report.
- 2.2 That the Board notes the new duties in relation to establishing a Children's Trust Board outlined in paragraphs 3.9 to 3.12 and in Appendix 3 of the report and asks the Director of Children's Services to bring forward detailed proposals to meet those duties for approval at the next Board meeting.

3. RELEVANT BACKGROUND INFORMATION/CHRONOLOGY OF KEY EVENTS:**The existing S75 partnership arrangements**

- 3.1 In September 2006 the City Council entered into a Partnership Agreement with SDH and the PCT under Section 31 Health Act 1999 in relation to Children's Services. The Agreement brought together 273 staff from SDH together with 860 staff from the Council's Children's Families and Schools Directorate with the aim of creating a service with multidisciplinary teams and with capacity to

provide flexible, integrated services centred on the needs of children and their families.

- 3.2 Since September 2006 the Director of Children's Services has consolidated the governance and management arrangements for the delivery of the integrated front line services. The arrangements were welcomed by stakeholders during consultation for the 2009-12 Children and Young People's Plan. The Annual Performance Assessments by Ofsted in 2007 and 2008 recorded that integrated services had a positive impact on improving outcomes for children and young people. The new children's services annual rating, introduced by Ofsted in May 2009, found that children's services in Brighton and Hove are performing well.
- 3.3 In 2009, the Department of Children, Families and Schools and the Department of Health joint strategy for children's health (Healthy Lives Brighter Futures) identified a wide variation in arrangements across the country for the governance, commissioning and provision of children's services. A Commissioning Support Programme (CSP) has been established to work with local Children's Trusts to address this variation and especially to clarify the distinction between commissioning and provider functions in order to comply with the NHS World Class Commissioning programme.
- 3.4 In Brighton and Hove each partner has acknowledged that issues have, inevitably, emerged since the local agreement was signed, especially the need to clarify commissioning and provider functions and to strengthen the governance of joint commissioning plans and management of the pooled budget.
- 3.5 In May 2009 the Council and the PCT sought expert advice about the Section 75 agreement in light of the national and local issues identified in paragraphs 3.3 and 3.4. The advice concluded that, although ground breaking in 2006, the Section 75 Agreement was no longer entirely fit for purpose and that consideration should be given to creating separate commissioning and provider agreements between the Council and the PCT and the Council and SDH respectively. In July 2009 the Chief Officers Group for the Children and Young People's Trust Partnership initiated a formal review of the Section 75 agreement. A Joint Project Group, including representatives from all three partners, and including no-cost expert consultancy provided by the national Commissioning Support Programme (CSP), has undertaken the review which is scheduled to complete by March 31st 2010.

The proposed new Section 75 agreements

- 3.6. The proposed new Section 75 agreements will be between the Council and SDH in relation to the integrated provision of services and the Council and the PCT in relation to lead commissioning of services. As set out above, it is proposed to separate the provider and commissioning functions to reflect the requirements of the NHS World Class Commissioning Programme.
- 3.7 The key elements of the Section 75 agreements will be:-
 - Aims and objectives of the Partnership Agreement:
 - Services covered by the agreements

- Governance arrangements
- Workforce matters
- Finance
- Liability, indemnity and insurance
- Review and Variation of the agreements
- Dispute resolution and termination
- Performance Management

The above elements are described in more detail in Appendix 1. A Governance chart is also attached at Appendix 2.

- 3.8 In addition to the separation of the provider and commissioning agreements, a further significant change will be the creation of a Joint Commissioning and Management Group and a provider Joint Management Group of officers to whom monthly performance reports will be taken in relation to key indicators identified in the agreements. There will therefore be a closer, regular scrutiny of the budget and impact of the agreements in a focused arena. Decisions that require council Member approval would be made by the Cabinet Member for Children’s Services or Cabinet in accordance with current delegations. Decisions that require the approval of the PCT Board would be taken to the PCT Strategic Commissioning Board (which is a formal sub committee of the PCT Board). Decisions that require the approval of the SDH Board would be taken directly to that Board. The Children and Young People’s Trust Board will cease to be the top decision making body for the s75 agreements, but will instead fulfil the functions required by the Apprenticeships, Skills, Children and Learning Act 2009 as set out below.

The Children’s Trust Board and the Apprenticeship, Skills, Children and Learning Act 2009

- 3.9 The governance arrangements in relation to the s75 agreements are designed to manage and monitor the s75 agreements themselves and to ensure that the aims and objectives of the agreements are met. The wider governance arrangements in relation to setting the priorities and monitoring the delivery of all children’s services in the City will include a new Children’s Trust Board which has become a requirement pursuant to the Apprenticeship, Skills, Children and Learning Act 2009.
- 3.10 Under the new Act it will be a requirement from 1st April 2010 for Local Authorities to make arrangements to establish a statutory body – The Children’s Trust Board - which will have the function currently held by Local Authorities to prepare and review a Children and Young People’s Plan. The new Board must include representatives of the Council and its “relevant partners” and may include other persons or bodies that the authority thinks appropriate.
- 3.11 There is currently draft secondary legislation and draft statutory guidance which sets out in detail the new requirements and how the Children’s Trust Board should be constituted and how it should link to other bodies, such as the LSP and the Local Safeguarding Children’s Board. A summary of the legislation and draft guidance is attached as Appendix 3. Once the secondary legislation and

guidance has been finalised it is proposed that a report be brought back to this meeting to establish the new Children's Trust Board.

- 3.12 In order for the Director of Children's Services to bring forward detailed proposals the Board is asked to consider the following key issues, and to agree to further discussions between partners as necessary:

Membership of the CTB

The membership of the CTB will be made up of statutory 'relevant partners', prescribed by the legislation, and other non-statutory partners. Statutory 'relevant partners' will be:-

- Local Authority
- PCT
- Police
- Schools
- FE and Sixth Form Colleges
- Job Centre Plus

Non-statutory Partners can include representation from:

- The Third Sector
- A lead GP
- Youth Offending Service
- Sure Start Children's Centre
- NHS Provider Trusts
- Private Sector
- Housing Sector
- Adult Services
- Family Justice Council

The number of non statutory partners that can be brought into the CTB is at the discretion of the Local Authority after consulting with other partners. However, the Guidance states that as a minimum the CTB should always include at least one member from the third sector and one member from a Sure Start Children's Centre.

Size of the CTB

The Guidance states that Partners should share representation to keep the CTB at a workable size – especially in relation to schools. A fair and transparent selection and, if appropriate, election process should be adopted by the LA.

The Guidance proposes that the CTB should deliver its work through thematic sub groups as the CTB itself will be too large to do the detailed work itself. However, partners may wish to consider the resource implications of setting up a new structure given the CTB's relationship with existing partnerships in the City including the:

- Local Strategic Partnership
- Crime and Disorder Reduction Partnership

- Local Safeguarding Children Board
- 14-19 Partnership
- Behaviour and Attendance Partnership

4. CONSULTATION

- 4.1 The review of the S75 agreement has been undertaken jointly by officers from the Council, the PCT and SDH including the Assistant Director Financial Services and the Managing Principal Solicitor.
- 4.2 The review has been shared with the relevant trade unions through the Joint Consultative Committee.

5. FINANCIAL & OTHER IMPLICATIONS:

Financial Implications:

- 5.1 The joint commissioning agreement will give rise to a s75 partnership arrangement totalling approximately £63 million of which the council's contribution will be approximately £53 million or 84%. The integrated provider agreement will give rise to a s75 partnership arrangement totalling approximately £57 million of which the council's contribution will be approximately £50 million or 88%. Both agreements are still subject to final agreement of budgets to be included in the pooled funds.
- 5.1.2 In financial management terms, the general principle is that as the host partner (the council) manages the arrangements, it must manage within budget and carry the risk associated with this, in particular where expenditure is incurred without agreement. However, where expenditure is incurred with agreement or in default of agreement, the partners are jointly liable in proportion to their contributions if this causes overspending.
- 5.1.3 Another general principle is that there is frequent and regular reporting to the JCG/JMG and quarterly reporting to partners to ensure that problems and issues are identified early and escalated where appropriate. The "Revised Annual Finance Agreement" (referred to Schedule 4) will set out the process for managing and reporting forecast deficits.
- 5.1.4 In terms of potential underspending, the agreement provides that underspends are either carried forward or distributed in proportion to partners' contributions. However, in practice the NHS cannot carry forward underspends.
- 5.1.5 The agreement specifies that draft budgets must be available by 31 December each year and final budgets must be confirmed by 31 March each year. Budget planning must take into account inflation, planning assumptions (e.g. demographic changes), changes in policy and commitments. The budget process will also be set out in the "Revised Annual Finance Agreement". The budget will be agreed by the partners (Boards and Cabinet/Full Council) following the outcome of the 'annual review'.
- 5.1.6 The "Revised Annual Finance Agreement" will be agreed each year by JCG/JMG and will, inter alia, set out:

- The contributions for the year following the outcome of the annual review;
- Invoicing arrangements between the partners and the flow of funds in and out of pooled funds;
- The use of specific grants and other income;
- The financial and non-financial reporting requirements (frequency/format), including exception reporting, escalation and recovery procedures for overspend forecasts.

Finance Officer Consulted: Nigel Manvell

Date: 08/02/2010

Legal Implications:

5.2 The proposals in the report are in line with s75 National Health Service Act 2006 together with associated secondary legislation and guidance, which replaces s31 Health Act 1999. Section 75 enables the Council and Health to enter into arrangements to pool funds and integrate services.

5.2.1 As set out in the body of the report, the Apprenticeship, Skills, Children and Learning Act 2009 amends the Children Act 2004 to insert requirements for the Council to establish a Children's Trust Board with specified representation and with the function of preparing and reviewing the Children and Young People's Plan. There is currently draft secondary legislation and draft Statutory Guidance which sets out detailed provisions in relation to the role, membership and functions of the Board. As this further legislation and guidance is not yet in force a further report will need to address implementation of the new requirements once they are finalised.

Lawyer Consulted: Elizabeth Culbert

Date: 05/02/2010

Equalities Implications:

5.3 The provision of integrated services will benefit families from disadvantaged backgrounds who are likely to be more dependent on the services covered.

Sustainability Implications:

5.4 There are no adverse sustainability implications arising from these proposals.

Crime & Disorder Implications:

5.5 The integrated provision of services will assist in addressing the needs of children and families in a co-ordinated way and therefore contribute to the reduction of crime and anti-social behaviour.

Risk & Opportunity Management Implications:

5.6 The proposals for integrated services and pooled funding pose financial and legal risks which have been taken into account in developing the proposals.

Corporate / Citywide Implications:

5.7 The proposals will benefit the residents of Brighton & Hove by enabling integrated services to be provided centred on the needs of Children and their family rather than the provider organisation. This is inline with the Council's Corporate priorities.

6. EVALUATION OF ANY ALTERNATIVE OPTION(S):

- 6.1 The alternative options would be to either leave the existing s31 Agreement in place or to terminate the partnership arrangements. The existing Agreement needs review in order to update the services, budgets and governance arrangements covered and in respect of which new guidance and ways of working require changes to be made.
- 6.2 Termination of the partnership arrangements would undermine the 2009-12 Children and Young People's Plan which sets out the council's intention, with its partners, to continue to make arrangements to deliver the 5 essential features of a Children's Trust: a child and family centred outcome led vision; interagency governance, integrated strategy and processes and the delivery of integrated front line services organised around the needs of children and young people and their families. The Section 75 agreement is the keystone of that integrated service.

7. REASONS FOR REPORT RECOMMENDATIONS

- 7.1 To address the need to review the existing partnership arrangements in relation to Children's Services and frame these within clear and relevant s75 agreements.
- 7.2 To address the need to review the implications of the 2009 Apprenticeships, Skills, Children and Learning Act 2009.

SUPPORTING DOCUMENTATION

Appendices:

1. Key elements of s75 agreements
2. Governance Arrangements
3. Summary of Apprenticeship, Skills, Children and Learning Act 2009

Documents In Members' Rooms

1. None

Background Documents

1. None

Key principles of s75 agreements for Children's Services

Aims and Objectives of the agreements

The purpose of the agreements is to ensure the commissioning and provision of integrated high quality and cost effective services to children and their families which meet local health, social care and education welfare needs.

Schedule 1 of each agreement details aims and objectives, principles and approaches to delivery and sets out agreed service improvement objectives for the forward year (2010/11).

A fundamental principle of both agreements is that the operation and outcomes of the agreement and pooled budget arrangements, including the service improvement plans are reviewed annually until the expiry of the agreements on 1st April 2015. The first review will take place within six months (no later than 1st October 2010) with a view to confirming the operation of and contributions to the Pooled Fund for the financial year 2010/2011.

Services covered by the agreements

Schedule 2 of each agreement sets out the services to be commissioned or provided. The list of services in each agreement is not exhaustive and may be varied by written agreement between the partners from time to time.

The services are:

Integrated Area Services:

- Children's Centres (community modern matrons (managers), health visitors, nurses, nursery nurses, early year visitors, administration staff, speech and language therapists);
- Schools and community support services (community modern matrons (managers), school nurses, nurses, health care support workers, Educational psychologists, education welfare officers, CAMHS workers tier 2);
- Integrated Youth Support Services (sexual health advisors, connexions advisors, youth workers, substance misuse staff);
- Social work (social workers, social work assistants, administration support staff).

Citywide Specialist Services:

- Integrated Child Development and Disability (community paediatrics, specialist health visitors/modern matrons, nursery nurses, administration, physiotherapists, occupational therapists, speech and

language therapists, social workers, assistant social workers, PreSENs, Audiology staff and residential care staff)

Commissioning and Governance:

- Head of Nursing and Governance, (Nursing and allied health professionals professional and clinical leadership, clinical governance, central child health records, administration support, contact point ,children and young people advocacy, quality assurance management, private fostering)
- Clinical Director (community paediatricians, clinical governance, NHS safeguarding and looked after children)
- Head of Strategic Commissioning (strategic and operational commissioning, procurement and budget management)
- Head of Performance (data analysts and project management)
- Head of Safeguarding (LSCB Business Manager, NHS Safeguarding, Child Protection Unit (expert assessment, consultancy and therapeutic interventions) Independent Reviewing Officer functions)

Schools Learning and Skills:

- Health schools/healthy children support services
- Additional out of school learning activities
- Anti-bullying support services
- Children in care educational support

Community and voluntary sector:

- Packages of care and support for children and young people and their families from the community and voluntary sector.

Continuing Health Care

- Arrangements for the assessment, commissioning and provision of continuing health care will be included in the final agreement and relevant schedule.

Governance Arrangements

The proposed governance arrangements differ significantly from those agreed in September 2006 in order to address the issues set out in paragraphs 3.3 and 3.4 above.

A governance chart is attached as Appendix 2. It is proposed to establish separate management arrangements for each agreement. A Joint Commissioning & Section 75 Management Group (JCG/MG) will be established for the agreement between the council and NHS Brighton and Hove (to reflect the wider context and responsibilities for the commissioning of children's health services across the local health economy). And a Joint Provider Section 75 Management Group (JMG) will be established for the

agreement between the council and SouthDowns NHS Trust. Each group will meet on a monthly basis and will, within the delegated authority of its members, be responsible for the management of the partnership including monitoring the arrangements, receiving reports and agreeing actions in respect of the operation and impact of the agreements. The membership of the JCG/MG and the JMG will be officers (3 to 5) including the Pooled Fund Manager (a role required by the s75 Partnership Regulations.)

The Children and Young People's Trust Board will cease to be the top decision making body for the Section 75 Agreements, but will instead fulfil the functions required by the Apprenticeship, Skills, Children and Learning Act 2009. Decisions in relation to the s75 arrangements requiring Member approval will be taken at Children, Families and Schools CMM.

Workforce Matters

Schedule 4 of the Provider Agreement, between the Council and SDH, describes all of the staff to be included within the integrated services. This summary information is supported by detailed data-bases maintained by the council and SDH. In both respects, this is a significant improvement on the 2006 agreement.

Since September 2006 a nationally recognised Workforce Development Strategy has been put in place which will support this agreement, and is an integral part of the 2009-12 Children and Young people's Plan.

Schedule 4 sets out the ongoing secondment arrangements for SDH staff. These arrangements will be the subject of a formal consultation with staff in the first quarter of 2010/11. An outline process has been agreed with the relevant Trades Unions. The schedule also includes describes provision for the professional development and clinical governance for SDH secondees.

Finance

The budget contributions to both arrangements will be set out in a "Revised Annual Finance Agreement" having been agreed by the partners. The agreements require draft annual budgets to be available by 31 December each year and for final budgets to be agreed by the partners by 31 March each year. Budgets are agreed by the PCT Board, SDH Board and Cabinet/Full Council. In agreeing the budgets, the partners are required to take into account inflation, commitments, policy changes and planning assumptions, including demographic change, service enhancement or reduction, required efficiency / quality improvements, changes to income streams and the impact of national initiatives.

Financial Management arrangements within the agreement are based on the principle that the host partner is responsible for the management of the arrangements (whether commissioning or integrated provision) and is therefore responsible for managing within the agreed budget contributions.

The agreements set out the financial reporting arrangements, which include monthly reporting to JCG/JMG and quarterly reporting to partners' boards. The agreements require frequent, timely reporting that enables any financial issues to be highlighted early and action to be taken directly by JCG/JMG in the first instance. A "Revised Annual Finance Agreement" will be drawn up and agreed by the JCG/JMG each year which will set out in more detail the escalation and reporting procedures to be followed depending on the nature and size of the financial issue identified.

The agreements work on the principle that the partners are jointly responsible for all expenditure incurred 'by agreement' (and in default of agreement) in proportion to their contributions. By definition, expenditure incurred by the host partner (the Council) that is not agreed by the partner, remains the sole responsibility of the host partner. This encourages more robust monitoring and partnership working arrangements as the host partner would carry all risk on any expenditure incurred on activities outside of the annual Service Improvement Plan, or in excess of budget, unless agreement of the partner is obtained. In the commissioning agreement, this is further reinforced by the requirement to escalate any material change in the planning assumptions used to inform the Service Improvement Plan and Revised Annual Finance Agreement.

Where underspending occurs, this may either be carried forward for use by the partnership or, where this is not agreed, will be distributed to the partners in proportion to their contributions. In practice, however, NHS bodies cannot normally carry forward surpluses.

The Revised Annual Finance Agreement referred to above will be agreed by JCG/JMG each year and will cover the following areas of financial management:

- Risk Sharing Arrangements, in particular, how over/underspends are to be reported and escalated within the governance structure and what action should be taken;
- Invoicing arrangements and the flow of funds in and out of Pooled Funds;
- The use of specific grants and other income;
- Accounts and Audit requirements and other points raised by auditors;
- Monitoring information and formats (including contract monitoring) and timetables;

Liability, indemnity and insurance

The parties will arrange for insurance cover to continue to meet any liabilities and claims arising in connection with the services. As under the existing Agreement, seconded health staff continue to be insured by the NHS Litigation Authority in relation to health services provided under the

joint arrangements. Other services are covered by the Council's insurance arrangements.

Any liability caused by a Partner, their employees or agents and not covered by insurance will be the responsibility of the Partner if it is the result of negligence or breach of statutory duty.

Review and Variation of the Agreements

As set out above, the Agreements will be reviewed annually with the exception that the first review will take place within six months in order to confirm the budgets and contributions for 2010/2011. An early review will also provide the opportunity to pick up and resolve any issues quickly that come to light once the Agreements have begun to operate in practice.

The Agreements may be varied by mutual consent of the Partners and recorded in writing.

Dispute Resolution and Termination

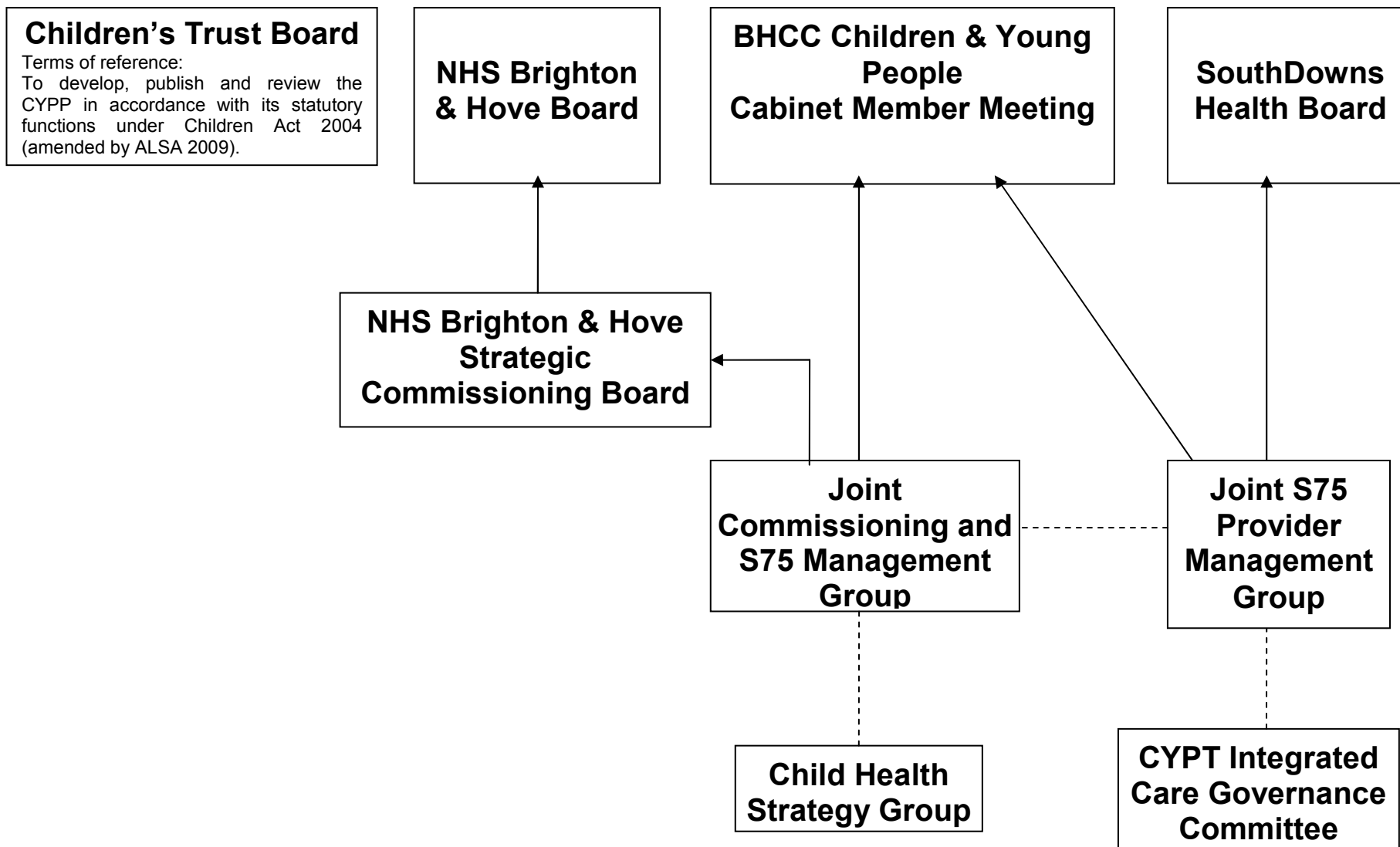
The Agreements will include provisions for dispute resolution. This involves the matter being referred to the Director of Children's Services/the Chief Executives of the PCT/SDH in the first instance and to independent arbitration in the second instance.

The Agreements will also include provisions for termination by giving six months notice. In the case of either party failing to comply with its obligations under the Agreements and failure to rectify the default within a reasonable timescale, the Agreements may be terminated immediately.

Performance Management

The Agreements include a Performance Management Framework including specific performance indicators for finance, commissioning and service improvement and clinical governance. These will be reported on monthly by the Pooled Fund Manager to the JMG.

The inclusion of this performance monitoring information will be a significant change to the management of the s75 Agreements and will assist the Partners to closely manage the budget and performance against the objectives of the Agreements. It will enable the Partners to highlight any areas for improvement at an early stage and enable recovery plans to be put in place.



Apprenticeships, Skills, Children and Learning Act 2009: Summary of key issues in Statutory Guidance consultation document:

1. The rationale for change

The intention is to strengthen Children's Trust co-operation arrangements by standardising what has been shown to be effective practice.

2. Key terms (with new meanings)

Children's Trust

The sum total of co-operation arrangements between organisations with a role in improving outcomes for children and young people. It is not a separate legal entity – each partner retains its own functions and responsibilities within the partnership framework. The aim is to promote co-operation between partner organisation to improve children's wellbeing. The co-operation arrangements can take any number of shapes – from formal s75 agreements with pooled funds and delegated functions to use of the Common Assessment Framework and joint staff training.

Children's Trust Board

A statutory body each Local Authority will be required to have in place by April 2010. The CTB forms part of the co-operation arrangements under s10 Children Act 2004. The Board will be responsible for developing, publishing, reviewing, revising and monitoring the implementation of the Children and Young People's Plan (CYPP). Responsibility for implementation of the CYPP will remain with the partners working either individually or in partnership.

Children and Young People's Plan

Brought in by the ASCL Act 2009, the new CYPP will be the responsibility of the CTB. It will be the agreed joint strategy of the Partners in the Children's Trust on how they will co-operate to improve children's wellbeing (the five outcomes). The first new CYPP to be in place from April 2011.

3. Legislative basis

The ASCL Act 2009 has amended the Children Act 2004 (s12A) to create a new statutory requirement for Local Authorities and their 'relevant partners' to establish a Children's Trust Board (CTB) as part of its co-operation arrangements pursuant to s10 Children Act 2004.

The ASCL Act 2009 sets out the role, membership, staffing and funding requirements for the CTB. New Regulations (The Children and Young People's Plan Regulations 2010) will prescribe the process and content

required for the CYPP which will be the responsibility of the Board to develop and monitor.

4. Membership of the CTB

The membership of the CTB will be made up of statutory 'relevant partners', prescribed by the legislation, and other non-statutory partners.

Statutory 'relevant partners'

These will be:-

- Local Authority
- PCT
- Police
- Schools
- FE and Sixth Form Colleges
- Job Centre Plus

Non-statutory Partners

The Draft Statutory Guidance on Children's Trusts suggests a wide range of other partners will be important to be included as members on the CTB following consultation with the other Board Members. Examples given include representation from:-

- The Third Sector
- A lead GP
- Youth Offending Service
- Sure Start Children's Centre
- NHS Provider Trusts
- Private Sector
- Housing Sector
- Adult Services
- Family Justice Council

The number of non statutory partners that can be brought into the CTB is at the discretion of the Local Authority after consulting with other partners. However, the Guidance states that as a minimum the CTB should always include at least one member from the third sector and one member from a Sure Start Children's Centre.

The Guidance states that Partners should share representation to keep the CTB at a workable size – especially in relation to schools. A fair and transparent selection and, if appropriate, election process should be adopted by the LA.

The DCS and the Lead Member for Children's are required to be members of the CTB.

The Guidance proposes that the CTB should deliver its work through thematic sub groups as the CTB itself will be too large to do the detailed work itself.

5. Chair of the CTB

The Guidance states that the Chair of the CTB must not be the same person as the Chair of the LSCB and be of sufficient standing to command the respect and support of all Partners. It is the responsibility of the Local Authority to appoint the Chair in consultation with Board Members.

Examples given as potential Chairs are the Lead Member for Children's Services, the Director of Children's Services and the Chief Executive of the PCT. The LA has a responsibility to monitor the effectiveness of the Chair if the Chair is not appointed from within the LA.

6. Role of CTB

The CTB has the following functions. As a statutory body it can only exercise the functions conferred upon it by primary legislation or by Regulations.

- To develop, publish and review the CYPP (defined as the joint strategy between parties on how they will co-operate to improve children's well-being). The first CYPP must be published by 1st April 2011. The content and process of the plan will be set out in the Children and Young People's Plan Regulations – see below. This is a key change – the CYPP becomes a joint strategy and no longer a LA plan.
- To monitor the extent to which the Partners are acting in accordance with the CYPP and publish an annual report about the extent to which those persons have acted in accordance with the plan.
- To link to the LSP and to ensure that the CYPP is consistent with the Sustainable Community Strategy
- To link to the LSCB and ensure ongoing direct and regular communication with it. The revised Working Together to Safeguard Children guidance (currently out to consultation) addresses in detail the relationship between the LSCB and the CTB. The LSCB is a distinct and separate body with a separate identity and independent voice that has a role to challenge the CTB. It is not subsumed by or subordinate to the CTB.

- To receive an annual report from the LSCB on the effectiveness of safeguarding arrangements locally.
- To engage with other Partnerships e.g. the Crime and Disorder Reduction Partnership , 14-19 Partnership, Scope, CAMHS, Prevent and the Behaviour and Attendance Partnership – and to receiving an annual report from the Behaviours' and Attendance Partnership – and to take account of these links and reports when preparing the CYPP.

7. Preparing the CYPP

The CYPP Regulations prescribe the content, process, consultation, and review requirements of the new CYPP. They include conducting a needs analysis, outline of key actions and detailing Partners arrangement for co-operation with each other on specific issues.

8. Staffing the CTB

The core funding for resourcing the CTB is anticipated to come from the LA, the Police and the PCT. The Guidance states that staffing should be sufficient to:-

- Drive forward the day to day business of the CTB and
- Provide administrative and organisational support for the CTB and its sub-groups.

Elizabeth Culbert

11 January 2010

Brighton & Hove City Council

291515

Subject:	Children & Young People's Plan: Performance Improvement Report		
Date of Meeting:	22 March 2010		
Report of:	Director of Children's Services		
Contact Officer:	Name:	Paul Brewer	Tel: 29-4223
	E-mail:	Paul.brewer@brighton-hove.gov.uk	
Key Decision:	No	Forward Plan No: N/A	
Wards Affected:	All		

FOR GENERAL RELEASE

1. SUMMARY AND POLICY CONTEXT:

- 1.1 This report presents the Children and Young People's Plan (CYPP) Performance Report for the financial year 2009/10 to date. The most recently available data has been used.

2. RECOMMENDATIONS:

- 2.1 That the Board notes the data and analysis in the CYPP Performance Report and agrees to the action being taken to improve performance.
- 2.2 That the Board agrees the report provides the necessary information to allow it to fulfil its statutory duty to "monitor a strategic Children and Young People's Plan for the local area"
- 2.3 That the Board agrees the new format of the report.

3. RELEVANT BACKGROUND INFORMATION/CHRONOLOGY OF KEY EVENTS:

- 3.1 The Board has previously agreed to receive a new format report which better enables it to fulfil its duties in relation to monitoring the Children and Young People's Plan. This is the first time this format has been presented to the Board.
- 3.2 The information in the CYPP Performance Report flows from, and/or informs a range of other documents including the Local Area Agreement, the council's Corporate Plan and the Strategic Commissioning Plan for NHS Brighton and Hove.

4. CONSULTATION

- 4.1 The CYPP Performance Report has been produced in consultation with the lead officers responsible for those areas of service.

5. FINANCIAL & OTHER IMPLICATIONS:

Financial Implications:

- 5.1 There are no additional financial implications arising from the recommendations in this report.

Finance Officer Consulted: Jeff Coates

Date: 05/03/2010

5.2 Legal Implications:

The performance data can be used by the Board to ensure that they are fulfilling their duty to monitor the performance of the CYP Plan, and will provide further indicators as to the degree to which the partners to the Trust are meeting their statutory duties to children and young people across the city.

Layer Consulted: Natasha Watson

Date: 12/03/2010

Equalities Implications:

- 5.3 This report addresses equalities issues reflecting the principles set out in the Children and Young People's Plan (CYPP) that determine the delivery and commissioning of services to improve outcomes for children and young people from diverse communities and groups, and for those who live in deprived geographical communities.

Sustainability Implications:

- 5.4 This report does not directly address sustainability issues but it underpins the CYPP which supports the council's sustainability strategy including, concern for quality of life and well being, health improvement and healthy schools, enjoyment and participation in cultural & leisure activities, achievement of economic well being and effective clinical governance and health.

Crime & Disorder Implications:

- 5.5 This Report includes data relating to outcomes for young offenders, including first time entrants, engagement in education, employment or training and access to suitable accommodation.

Risk and Opportunity Management Implications:

- 5.6 This report directly addresses issues of risk management.

Corporate / Citywide Implications:

- 5.7 The CYPP Performance Improvement Report is the basis for performance reporting to the council's TMT, to the PCT and for monitoring the Local Area Agreement and Sustainable Community Strategy. This report also informs performance report to the Local Safeguarding Children.

6. EVALUATION OF ANY ALTERNATIVE OPTION(S):

- 6.1 The alternative option would be not to review the performance of the CYPT Partnership at a strategic level. This is not recommended, as it would undermine the effectiveness of the CYPT's governance and partnership arrangements.
- 6.2 The content and presentation of the CYPP Performance Report will be kept under constant review. The size and complexity of the report can be reduced according to feedback from the Board

7. REASONS FOR REPORT RECOMMENDATIONS

- 7.1 The Children's Trust and the CYPTB have a responsibility to continuously look at ways to improve well being for children, young people and their families and rigorous, flexible performance review is part of that process.

SUPPORTING DOCUMENTATION

Appendices:

1. Children and Young People's Plan Performance Report

Documents In Members' Rooms

1. None

Background Documents

1. None

Performance Improvement Report

**for the
Children and Young People's Plan 2009-12**

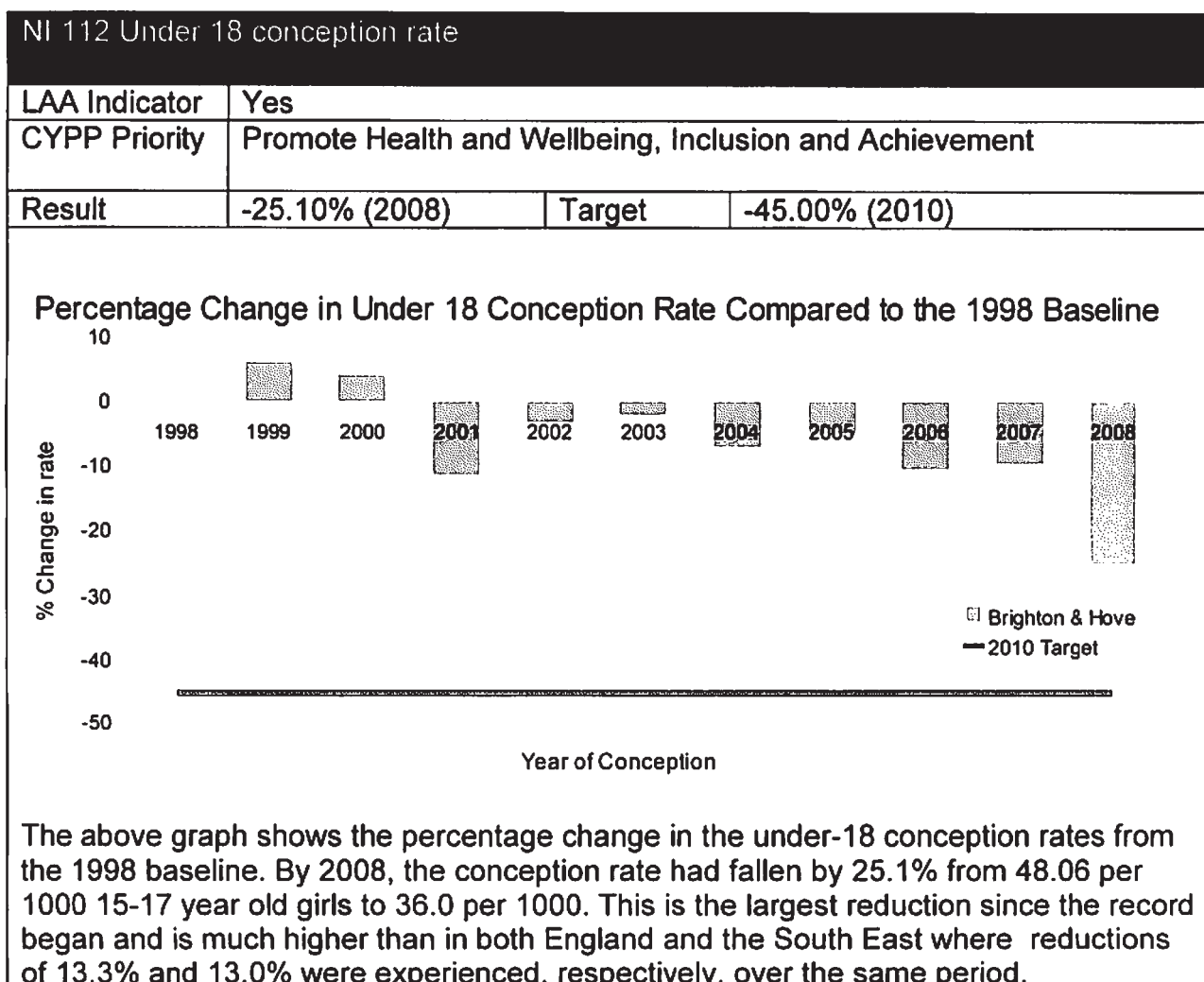
Baseline

Section 1 – CYPP Priority Indicators – Highlight Report

In this section we provide the Board with detailed information on the priority indicators where performance is a concern or where significant improvements have been made. Section 2 shows the complete list of CYPP priority indicators for reference.

The indicators included in this section are:

- Teenage conceptions – *significant improvement*
- Initial assessments in social care – *a change in process to increase assurance*
- GCSE attainment – *proving hard to shift*
- SEN attainment gap at key stage 2 – *an increase in the gap in 2009*
- Children in poverty – *improvements but significant gap with England average*
- Substance misuse – *increased reported use but need more evidence*
- NEET – *increased this year but very recent signs of improvement*



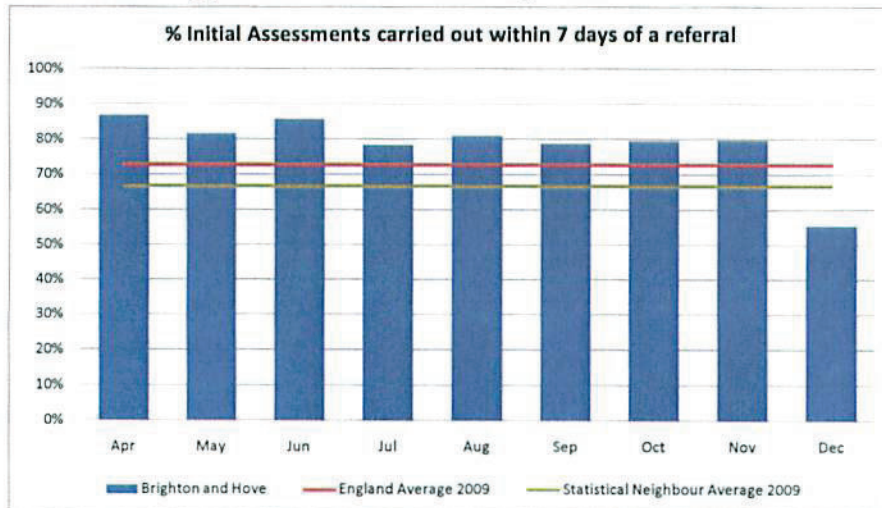
Improvement work (under 18 conceptions)

A comprehensive teenage pregnancy strategy is in place which was reported on in detail to the Board in the previous Performance Improvement Report (Feb 1st 2010). Work recently done includes; a winter sexual health and substance misuse media campaign around the Christmas party season; "You and Sex" risk assessment, intervention and referral framework toolkit has been successfully piloted and is to be rolled out to a wide range of staff; increased health drop-ins at school, increased CASH advice services in colleges; increased access to long acting reversible contraception.

NI 59 Initial assessments for children's social care carried out within 7 working days of referral (%)

LAA Indicator	Yes		
CYPP Priority	Strengthen safeguarding and child protection, early intervention and prevention		
Result (Year to date)	80%	Target	66.9% (2009/10)

Chart showing performance month by month



This indicator is an important proxy measure for ensuring appropriate and early assessment. In line with many other authorities, the service has commenced a rigorous assurance process around data quality across the social care system and as a result the methodology for calculating this indicator has been revised. These changes formally commenced in January although some adopted the new process in

December and this accounts for the dip in performance shown in the chart above. We are expecting performance to be lower until the new process has established itself and are closely monitoring this at present. The target for the current year has been set to be in line with statistical neighbours (66.9%) and we expect to achieve this.

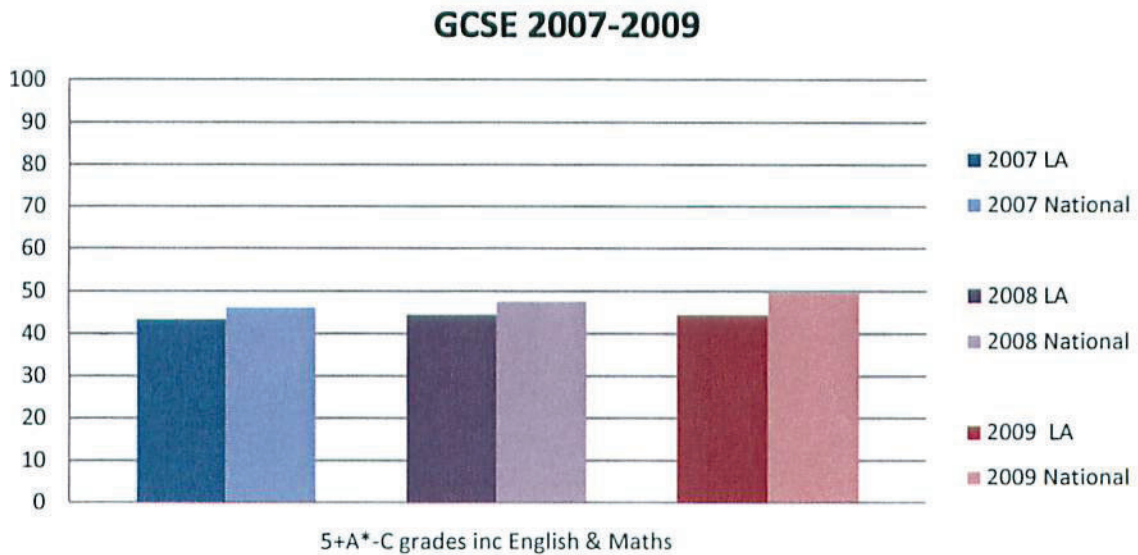
Improvement work (Initial assessments)

Remodelling of the children's social care duty (referral/assessment) system is near to completion as part of the re-structuring of 3rd tier leadership and management arrangements for the integrated area teams.

A threshold document has been produced, based on the Pan London Thresholds, which gives clear guidance on the levels of service required according to identified need. The initial assessment process is clearly mapped in a revised flow diagram.

NI 75 Achievement of 5 or more A*- C grades at GCSE or equivalent including English and Maths

LAA Indicator	Yes, this is a DCSF statutory indicator		
CYPP Priority	Promote Health and Wellbeing, Inclusion and Achievement		
Result	44.5% (2009)	Target	48% (2009)



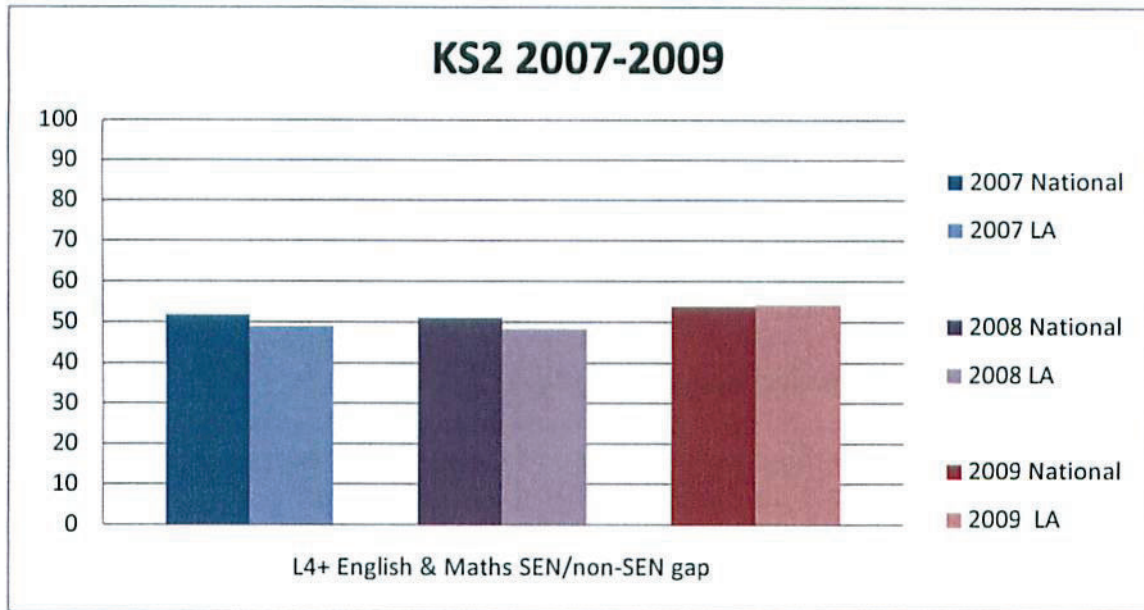
The percentage gaining 5+ A*-C grades including English and maths, remained at the 2008 level, 44.5%. This means we are below the national average which increased by 2.2 percentage points to 49.8% in 2009.

Improvement work (GCSE attainment)

- The new CYPT Performance Board has commissioned detailed analysis from the performance team to be presented and discussed by key managers on April 14th to identify even more closely where effort needs to be focussed.
- We will continue to work with schools to improve their pupil tracking systems and require them to submit progress data to the LA and SIPs on a termly basis. This information will strengthen schools' capacity to provide effective intervention and enable the LA to target additional support. Additional funding for both One-to-one Tuition and Children in Care will strengthen the level of intervention across secondary schools.
- We are working with schools to improve the quality of teaching and learning so that all have at least 80% good teaching, including maths consultancy. We are also widening the curriculum offer at Key Stage 4 with an increase in level 2 opportunities for re-engagement and alternative programmes
- We are working in partnership with National Challenge at Hove Park and Patcham High to secure improvements amongst disadvantaged pupil attainment

NI 104: The Special Educational Needs (SEN)/non-SEN gap – Level 4+ Key Stage 2 English and Maths

LAA Indicator	No		
CYPP Priority	Promote Health and Wellbeing, Inclusion and Achievement		
Further information: The percentage point gap between pupils who are identified as having special educational needs who achieve the expected national curriculum level 4 or above in both English and Maths at Key Stage (KS) 2 and their peers (pupils who have not been identified as having special educational needs).			
Performance			
Result	54.3 (2009)	Target	n/a



The results of this indicator tend to change a lot from year to year, but the gap has increased between 2008 and 2009 from 48.3 percentage points to 54.3 percentage points. In 2007 and 2008 the gap in Brighton & Hove was smaller than nationally, but the provisional 2009 figures show the reverse with the national figure very slightly lower at 53.9 percentage points.

Improvement work

School Improvement Partners challenge schools on a termly basis with regard to the progress of pupils with SEN. In February, headteachers attended a training session specifically targeted at better supporting SEN pupils to make good progress.

We will be working with schools causing concern using the Improving Schools Programme which has a mixture of adviser and consultant support and a tight termly plan that addresses the key priorities identified. An analysis of results from schools using this programme showed a rise of 5% in those schools. We also have a slightly less intensive programme that uses the same tools (such as progress meetings and tracking systems) which will be offered to schools below the floor in both subjects. This programme showed a 2% increase in results this year.

NI 116 Proportion of children in poverty

LAA Indicator Yes

CYPP Priority Reduce Child Poverty and Health Equality

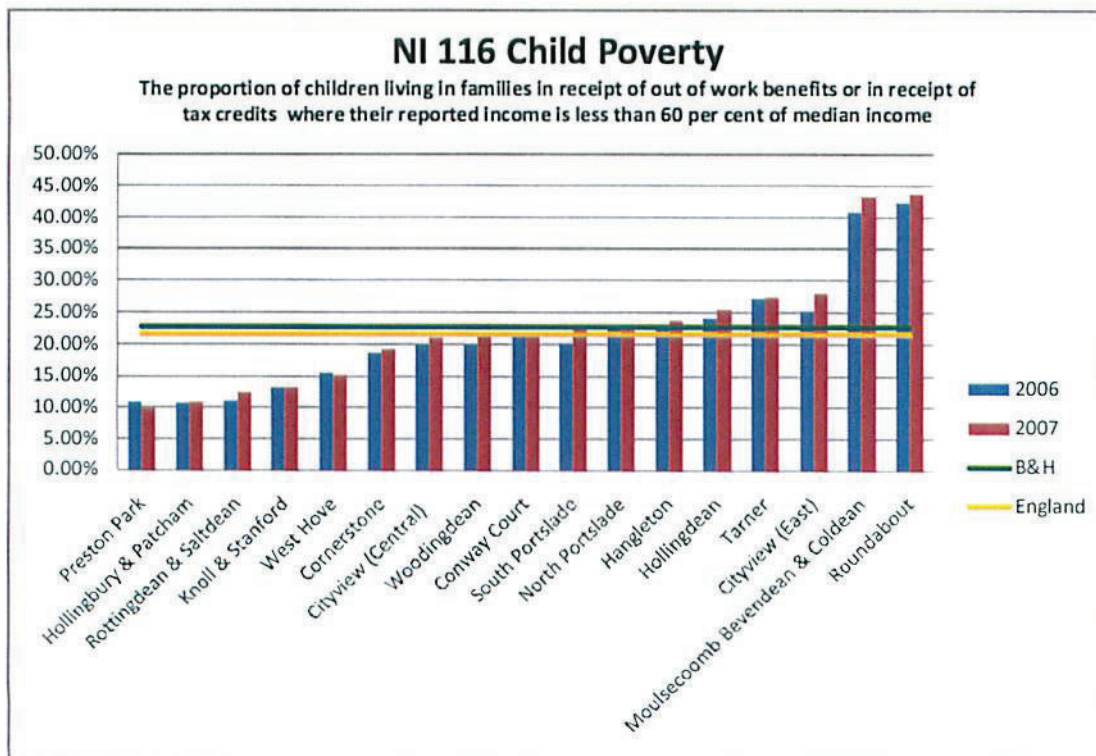
Further information:

The current Local Area Agreement uses a proxy measure at the moment which is the proportion of children living in families in receipt of out of work benefits. The proportion of children in poverty (NI 116) is measured using the number of dependent children who live in households whose equivalised income is below 60% of the contemporary national median – this is the data used in the chart below which has only recently been released.

Performance

Result	20.3%	Target	Narrow the gap with the England average rate by 0.2 percentage points (for 2009 data), compared with the 2007 baseline gap of 1.7 percent
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Proportion of children in families in receipt of out of work benefits					
	2004	2005	2006	2007	2008
England	21.0%	20.6%	20.0%	19.8%	19.2%
South East	14.1%	13.9%	13.6%	13.5%	12.9%
Brighton and Hove	23.4%	22.9%	22.0%	21.5%	20.3%



Improvement work

The Local Strategic Partnership Managers Group met in June 2009 and sketched out initial areas upon which to focus planning; this was followed in January 2010 by a report to the Council's Children and Young People's Overview and Scrutiny Committee on the statutory duties outlined in the draft Child Poverty Bill. Next steps in order to meet the requirements of the Child Poverty Bill are to form task and finish groups for completion of a needs assessment by Oct 2010 and child poverty strategy by Apr 2011

NI 115 Substance misuse by young people

LAA Indicator Yes

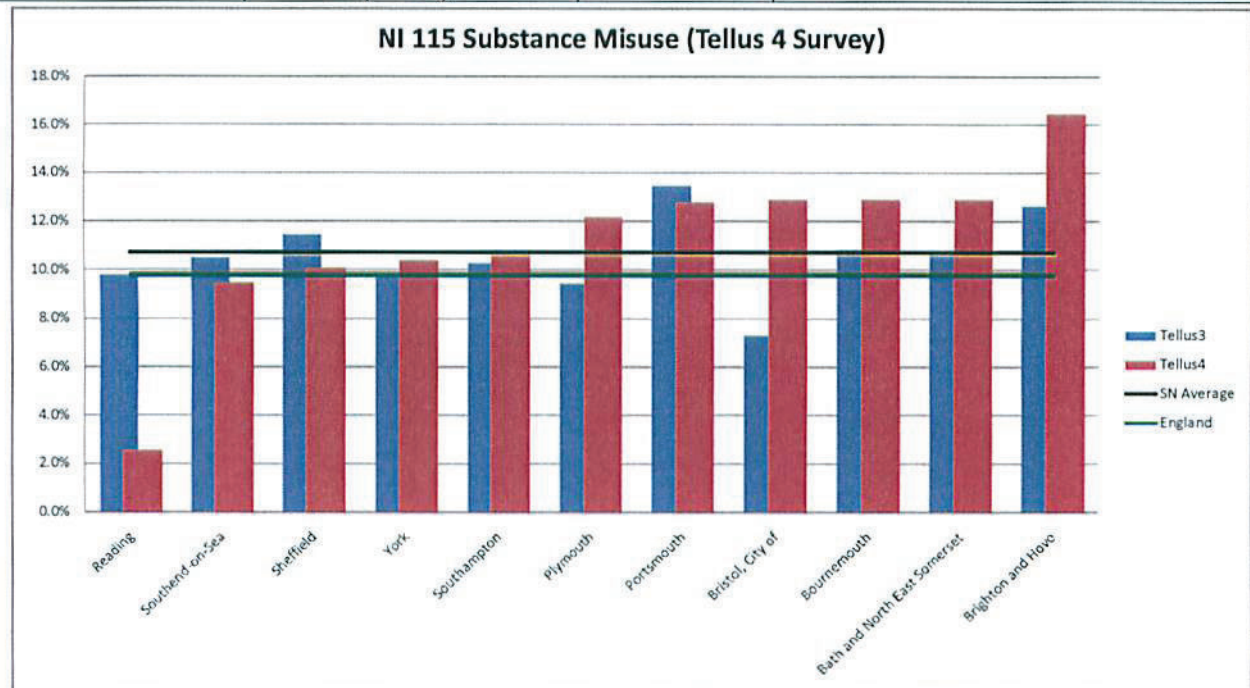
CYPP Priority Promote Health and Wellbeing, Inclusion and Achievement

Further information:

The percentage of young people reporting either frequent misuse of drugs/volatile substances or alcohol, or both in the TellUs survey. TellUs is a school survey, so this is a schools based indicator. The TellUs survey is voluntary and the data are weighted to match local area profiles based on school census data.

Performance

Result	16.5% (2009) 12.7% (2008)	Target	-
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A total of 1009 pupils took the survey in Brighton and Hove. 11 primary schools took part (Year 6) with an average response rate of 77% which is very high. Two secondary schools participated contributing 601 pupil responses to the 1009 total. 447 of these were from Dorothy Stringer School. Overall results can be affected by the balance of response between pupils in years 6, 8 and 10 and by the extent of local deprivation. For this reason, Tellus4 data have been weighted using the Income Deprivation Affecting Children Index (IDACI) scores and by academic year population. However, in Brighton and Hove Years 8 and 10 responses were predominantly from Dorothy Stringer school (total 447 out of 601) and so we can say that responses from this school population feature strongly in the overall results.

Further analysis is currently being done on the detailed dataset just released.

Improvement work (substance misuse)

A joined up plan across legal highs, alcohol and drugs is planned for production this year. An outcomes workshop is being held at the new BHCC Corporate Performance Board in March to map and review the activities across the authority that impact on these issues and engagement with other stakeholders – partners, service users, parents – will take place. A basket of more effective/detailed performance measures will be created.

Work in the RU-OK treatment service, youth services, children in care teams, housing, CAMHS and Healthy Schools is already well captured and monitored.

NI 117 16 to 18 year olds who are not in education, employment or training (NEET)

LAA Indicator	Yes		
CYPP Priority	Promote Health and Wellbeing, Inclusion and Achievement		
Performance			
Result	8.8%	Target	7.1%

NEET rates rose towards the end of the year and result for 2009 (average of November, December and January) is 8.8% up from 7.8% in 2008. This is an increase of 12.8%, in line with Portsmouth (12.1%) but above East Sussex (1.4%) and West Sussex (9.3%). The south east rate is 5.8% and England, 6.4%. Draft February NEET figures suggest a fall of 61 NEET young people - 535 as compared to 596 in January.

There is good news on the Unknowns target - young people whose current situation is not recorded. This year we have reached 3.98% against a target of 5%. This compares favourably with our statistical neighbours but may, paradoxically, have contributed to our slightly higher NEET figures i.e. the more we know about what our 16 -18 cohort are doing, the more NEETs we are likely to uncover.

Improvement work (NEET)

DCSF have put in place the national January Guarantee whereby all 16 and 17 year old young people who are NEET in December and January are entitled to an offer of an E2E place. To facilitate this, extra E2E places are being funded by DCSF - approximately 60 in Brighton & Hove. In addition, money will be made available to Connexions to allow them to take on the extra work this entails - tracking young people, sending out letters informing them of the new entitlement and referring them to new provision. This process is still going on but early results are encouraging. Conversations are taking place with LSC to ensure appropriate provision is being commissioned in locations and subject area that are attractive to young people. There is also a need to ensure that this provision is part of a recognised pathway for these young people and there is something worthwhile for them to go onto once E2E is completed.

The rate of teenage mothers in EET remains hard to shift. All teenage mothers have a personal adviser who links closely with the specialist teenage health visitor and teenage pregnancy reintegration officer. There is post 16 provision for young mothers available but it is not being accessed. To get to the bottom of this, the specialist teenage pregnancy PA is focussing more of her efforts on encouraging young mothers to access this provision and has just initiated a focussed piece of work to ask all young mothers what type of provision would encourage them to reengage with education and learning and what the barriers to this might be e.g. finance, childcare or lack of confidence to leave their baby.

We have designated one of our NEET Personal Advisers to focus on the needs of young people with Learners with Learning Difficulties or Disabilities (LLDD). This should allow us to focus on some of the difficulties faced by these young people in accessing EET. There is a general issue around E2E provision for this group as it appears providers are reluctant to offer places to young people who are aged 19+. This disproportionately affects young people with LDD as Connexions is charged with supporting them up to their 25th birthday.

Section 2 - CYP Priority Indicators - March 2010

Key: AY = academic year; FY = financial year; RAG = red/amber/green. SE = South East regional average

NISRef	Indicator Name	RAG Status	Direction of Travel	AY 2007/8 FY 2008/9 Result	AY 2008/9 FY 2009/10 Result	AY 2008/9 FY 2009/10 Target	National Result	Stat Neighbours	Latest Position	Latest Position Date	Commentary
NI56a	Obesity among primary school age children in Year 6 (%)	03) Green (PCT)	Better	17.7	16.4	17.6	18.3				Results have improved although the change is not statistically significant
NI56b	Coverage - obesity among primary school age children in Year 6 (%)	03) Green (PCT)	Worse	90.8	89.5	88.0					A good proportion of children were measured, the drop in performance is very marginal
NI65	Children becoming the subject of Child Protection Plan for a second or subsequent time (%)	03) Green	Better	17.5	14.7	11.0	12.5	11.5	12.1	Jan-10	Some re-registrations are essential in responding to adverse changes in circumstance. Performance between 10 and 15% is considered appropriate, so we are within the acceptable range
NI59	Initial assessments for children's social care carried out within 7 working days of referral (%)	01) Red	Worse	89.8		66.9	72.9	66.9	80.0	Jan-10	This indicator is included in the section 1 highlight report
NI70	Hospital admissions caused by unintentional and deliberate injuries to children and young people	03) Green	Better	112.7	146.8	132.2	123.9	131.0	84.0	Dec-09	This remains on track. The new Joint Commissioning Group (BHCC/PCT) will be discussing this issue to ensure a co-ordinated strategic response in light of detailed analysis
NI69	Children who have experienced bullying	03) Green	Better	51.0	25.6		28.8	31.3	10.5		The Tellus 3 result (51%) is considered to be inflated due to the way the question was phrased. The recent result (25.6%) is a more accurate indication, and comparative performance is good
NI92	Narrowing the gap between the lowest achieving 20% in the Early Years Foundation Stage Profile and the rest	02) Amber	Better	35.9	32.2	28.3	33.9	34.0			The LA had been set a very challenging target of 28.3% for 2009. Although we have not reached this target we are pleased that we have narrowed the gap significantly since last year, from 35.9% in 2008 to 32.2% this year.
NI79	Achievement of a Level 2 qualification by the age of 19	03) Green (Ofsted)	-	75.7		78.0	72.4	73.3			2009 data is due for release on March 18th 2010
NI102a	Achievement gap between pupils eligible for free school meals and their peers achieving the expected level at KS2	02) Amber	Better	23.6	23.0	first targets set for AY 2009/10	24.2 (2008)	24.7 (2008)			This was 23.6 percentage points in 2008 and narrowed very slightly to 23 percentage points in 2009.
NI75	Achievement of 5 or more A*-C grades at GCSE or equivalent including English and in Maths (%)	01) Red	Same	44.5	44.5	48.0	50.7	47.9			This indicator is included in the section 1 highlight report
NI102b	Achievement gap between pupils eligible for free school meals and their peers achieving the expected level at KS4	03) Green	Better	30.1	26.0	first targets set for AY 2009/10	27.4 (2008)	30.1 (2008)			This narrowed from 30.1 percentage points in 2008 to 26.0 percentage points in 2009.

Where Ofsted have data as recent as is available locally we have shown their RAG rating, otherwise the RAG rating is locally determined by either the PCT or the CYPIT

Section 2 - CYP Priority Indicators - March 2010

Key: AY = academic year; FY = financial year; RAG = red/amber/green. SE = South East regional average

NISRef	Indicator Name	RAG Status	Direction of Travel	AY 2007/8 FY 2008/9 Result	AY 2008/9 FY 2009/10 Result	AY 2008/9 FY 2009/10 Target	National Result	Stat Neighbours	Latest Position	Latest Position Date	Commentary
NI104	The SEN/non-SEN gap - achieving Key Stage 2 English and Maths threshold	01) Red	Worse	48.3	54.3	first targets set for AY 2009/10	51 (2008)	52 (2008)	provisional (2009 figure from KS2 LA database)	Dec-09	This indicator is included in the section 1 highlight report
NI105	The SEN/non-SEN gap - achieving 5 A*-C GCSE inc. English and Maths	03) Green	Better	47.3	43.8	first targets set for AY 2009/10	44.5 (2008)	46.3 (2008)			There have been fluctuations in the results for this measure, but this year the gap has narrowed from 47.3 percentage points in 2008 to 43.8 in 2009.
NI143	Young people within the Youth Justice System receiving a conviction in court who are sentenced to custody	03) Green	-	11.1		6.0	5.7	4.3 (SE)	3.6	Sep-09	The service ranks 38th in England out of 155 for this measure
NI110	Young people's participation in positive activities	03) Green	Better	64.2	65.6	To be set	65.8	65.1			Performance has improved since the previous survey and is inline with comparator results
NI112	% change in the under 18 conception rate (per 1000)	02) Amber (Ofsted)	Better	-10.1		-36.4	-9.8	-8.5			This indicator is included in the section 1 highlight report
NI148	Care leavers at 19 - in education, employment and training	03) Green	Better	63.9	67.6	To be set	65.1	59.3			
NI115	Reduce substance misuse by young people	01) Red	Worse	12.7	16.5	To be set	9.8	10.7			This indicator is included in the section 1 highlight report
NI116	Proportion of children in poverty	01) Red	Better	21.5	20.3	-0.2	19.2	12.9 (SE)			This indicator is included in the section 1 highlight report
NI117	% 16 to 18 year olds who are not in education, training or employment (NEET)	01) Red	Worse	7.8	8.8	7.6	6.9	7.6			This indicator is included in the section 1 highlight report

Note on statistical neighbours:

The statistical neighbour model provides one method for benchmarking progress. For each local authority (LA), the model designates a number of other LAs deemed to have similar characteristics. These designated LAs are known as statistical neighbours. Any LA may compare its performance (as measured by various indicators) against its statistical neighbours to provide an initial guide as to whether their performance is above or below the level that might be expected

Our statistical neighbours are:

Bristol, City of
Bournemouth
Reading
Portsmouth
Sheffield
Southampton
Bath and North East Somerset
Southend-on-Sea
York
Plymouth

Where Ofsted have data as recent as is available locally we have shown their RAG rating, otherwise the RAG rating is locally determined by either the PCT or the CYPIT

Section 3

CYPP Delivery Plan 2009-12

March 2010 Baseline Report



Brighton & Hove

Objective 1: Strengthen Safeguarding and Child Protection, Early Intervention and Prevention

Assistant Director: James Dougan

Lead Analyst: Daryl Perilli (DP)

Specific Objective: 1.1 Maintain a Robust and Confident Child Protection Pathway

Action	Progress	Responsible Person	Status	Start Date	End Date
1.1.1 Implement the CYPT People Strategy to sustain and develop the specialist skills we need to protect children.	See section 4.3	Jo Lyons Annie McCabe	AMBER	1/9/09	31/01/12
1.1.2 Deliver with the LSCB a tiered training programme to ensure effective and confident communication, good understanding and strong relationships across the child protection pathway.	Tiered programme in place lead by LSCB training sub group Work needed to be done to ensure ongoing resources, sufficiency and sustainability	Jo Lyons Annie McCabe Sharon Healy	AMBER	1/3/10	1/06/10
1.1.3 Establish the CYPT Safeguarding Unit to support and challenge child protection professionals and audit the child protection pathway.	Following re-structure of leadership and management arrangements for the council's children's service the new unit is now established. Interim management arrangements in place until Head of Safeguarding starts 26.4.10	Steve Barton Jane Doherty	Green	1/9/09	26/04/10

Action	Progress	Responsible Person	Status	Start Date	End Date
1.1.4 Publish early identification, referral and assessment pathways, to include domestic violence routine enquiries, building on the CYPT's 2009 Safeguarding stocktake.	Remodelling of the children's social care duty (referral/assessment) system near to completion as part of the re-structuring of 3rd tier leadership and management arrangements for the integrated area teams	James Dougan Andy Whippey	AMBER		
1.1.5 Continuously review and update with the LSCB and our partners in East and West Sussex the Pan-Sussex Child Protection and Safeguarding Procedures and related policies and operational procedures in light of changes to statutory guidance.	The 2010/11 LSCB business plan will address this issue including local response to new Working Together Statutory Guidance when published.	Steve Barton Jane Doherty	Green	01/04/09	31/03/12
1.1.6 Review annually with the LSCB and the Safe in the City Partnership child protection and safeguarding activity including response to domestic violence, across the city and maintain an open dialogue with the Government Office, Ofsted and the Care Quality Commission.	These issues have been discussed at the September and December 2009 Board meetings and the March 2010 Board will focus on Domestic Violence. Further action will be included in the 2010/11 LSCB Business Plan.	Steve Barton Jane Doherty	Amber	01/04/09	31/03/12

Specific Objective: 1.2 Increase targeted support and preventive services:

Action	Progress	Responsible Person	Status	Start Date	End Date
1.2.1 Babies at risk – to sustain early permanence planning, assessment, support and intervention.	Interim arrangements for social work provision at the Royal Alexandra Children's Hospital were reviewed in December 2010/11 and a further meeting is scheduled in light of 1.1.4. Work to improve early permanence planning, assessment, support and intervention is now incorporated in the Children's Services Value for Money Project which is part of the council's wider VFM programme	James Dougan Richard Hakin	Amber		ONGOING
1.2.2 Vulnerable families – to improve services for families where the quality of parenting is affected by adult substance or alcohol misuse, domestic violence or mental health or learning disability issues.	A number of initiatives address this issue including the CYPT Parenting Strategy, the Family Pathfinder Project and the council's Value for Money programme. The LSCB will review provision of services in respect of Domestic Violence at the March Board.	James Dougan Emma Smith	Amber		ONGOING
1.2.3 Children and young people who are vulnerable or at risk– to improve services for vulnerable groups and/ or those involved in or at risk of substance or alcohol misuse, self-harm, sexual exploitation or teenage pregnancy.	Work has been undertaken to develop a legal high strategy across the city and train up staff to deal with the rise in young people using legal highs. Fully recruited to four teenage pregnancy prevention post within the wider IYSS. Internal Partnership has been agreed to ensure a consistent early identification and	James Dougan Anna Gianfrancesco	Amber	01/04/09	31/03/12

Action	Progress	Responsible Person	Status	Start Date	End Date
	<p>intervention package is in place for vulnerable young people.</p> <p>Staff across social care teams, housing and IYSS have attended training on teenage pregnancy and substance misuse in order to develop their skills around prevention and implement the You and Sex toolkit and Substance Misuse Toolkits.</p> <p>The CYPT is working with Sussex Central YMCA who are developing a post around sexual exploitation. You and Sex</p> <p>A comprehensive review of Contraception and Sexual Health Services (CASH) has been completed and school based health drop-ins have been developed across the city and an improved central Morley Street CASH services has been launched.</p>				

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Specific Objective: 1.3 A safe and supportive city:

Action	Progress	Responsible Person	Status	Start Date	End Date
1.3.1 The CYPT and LSCB will raise the profile and public understanding of the LSCB and promote the role of local communities in the city's safeguarding arrangements.	<p>LSCB Business Manager reviewing arrangements and the 2010/11 LSCB business plan will address this issue.</p> <p>Work is underway to develop a dedicated LSCB website which will be accessible to professionals and members of the community. An LSCB conference is also planned for Summer 2010.</p>	Steve Barton Sharon Healy	Green	01/03/10	31/03/12
1.3.2 Provide information, advice and guidance to support parents to bring up their children so that they are safe and thrive.	Family Information Service to continue to deliver high quality Information, Advice and Guidance on a wide range of issues relevant to families. The FIS is delivered universally and in targeted ways to reflect the diverse needs of families in the City. Brighton and Hove FIS will work to complete the new National Association of Family Information Services Quality Standard by September 2010	James Dougan Sarah Colombo	Green	1/4/09	31/03/12

1.3.3 Mainstream the Common Assessment Framework and Team Around The Child arrangements to enable the whole workforce to become confident lead professionals working with parents to ensure early identification, intervention and preventative support.	90 practitioners have signed up to use the CAF e-learning package. There has been good take up of training related to use of CAF plus and a further programme of training is starting this month. About 50 CAF's a month are now being instigated by a wide range of practitioners	James Dougan Ellen Jones	Amber	01/04/09	31/03/12
1.3.4 Review child protection training and supervision arrangements to ensure that all staff receive the guidance and support they need including the opportunity regularly to reflect on their work, role and responsibilities.	Review of supervision and performance management strategy has begun Review of training not yet started	Steve Barton Annie Mccabe Sharon Healy Pauline Lambert	Red	1/3/10	1/6/10
1.3.5 Actively promote the development of healthy relationships and anti-bullying activity across all services commissioned or provided by the CYPT including educating young people so that they are able to choose not to engage in abusive, discriminatory behaviour or bullying.	All primary, secondary and special schools are implementing SEAL and sharing practice through networks and training events. Materials to raise awareness of cyber bullying disseminated during anti-bullying week November 2009. Safe at School Survey 2009 showed a 6% decrease in secondary school students reporting bullying and a 1% increase for primary pupils. Secondary racist and religiously motivated incidents are increasing showing improved reporting.	Jo Lyons Sam Beal	Green	01/04/09	31/03/12

<p>1.3.6 Provide play and leisure facilities that enable all children to have new experiences and enjoy their childhood and teenage years.</p>	<p>A new programme to provide targeted music learning opportunities for LAC has taken place. The programme engaged with 164 CYP which included holiday sessions and twilight courses. This programme has been evaluated by Roehampton University.</p> <p>98% of schools are presently taking part in the Soundmakers programme with 2500 children learning to play a musical instrument this year through the scheme. A recent survey demonstrated that 57% are continuing to learning a musical instrument/sing following this programme.</p> <p>The Music Service was judged to be outstanding by Ofsted inspectors in March 2010</p> <p>A number of new externally funded targeted arts programme have taken place, which include Performing for Success(dance), Enquire (visual arts) programme and Knight crew Glyndebourne Opera House.</p> <p>Playing for Success continues to run at near capacity providing over 600 CYP per year with creative learning opportunities through the theme of sport. These sessions run at the Albion Football Club and Sussex County Cricket Club</p>	<p>Jo Lyons Chris Parfitt Peter Chivers</p>	<p>Green</p>	<p>1/4/09</p>	<p>Ongoing</p>
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Objective 2: Reduce Child Poverty and Health Equality

Assistant Directors: James Dougan and Jo Lyons

Lead Analysts: Daren Headley and Marissa Freeman (DH/MF)

Specific Objective: 2.1 Joint strategic action

Action	Progress	Responsible Person	Status	Start Date	End Date
2.1.1 Work with the Public Service Board and, as part of the city's Joint Strategic Needs Analysis programme, complete a Child Poverty Needs Assessment and Action Plan to inform the Local Area Agreement and comply with anticipated statutory guidance.	<p>The Local Strategic Partnership Managers Group met in June 2009 and sketched out initial areas upon which to focus planning; this was followed in January 2010 by a report to the Council's Children and Young People's Overview and Scrutiny Committee on the statutory duties outlined in the draft Child Poverty Bill. Next steps are to form task and finish groups for</p> <ul style="list-style-type: none"> - needs assessment by Oct 2010 - child poverty strategy by Apr 2011 <p>to meet the requirements of the Child Poverty Bill</p>	Steve Barton Paul Brewer Sarah Colombo	Green	01/04/09	31/03/11
2.1.2 Work with NHS Brighton & Hove to tackle barriers which prevent the choice of a healthier lifestyle by families implementing the joint Public Health & CYPT Action Plan and maintaining an up-to-date Joint Strategic Needs Assessment for children and young people.	It is planned that the JSNA for the health of children and young people will be updated in 2010. An action plan to carry out this work is being developed with NHS Brighton and Hove Head of Public Health Analysis	Steve Barton Pauline Lambert Sally Wadsworth Lydie Lawrence Kate Gilchrist	Green	01/04/10	31/12/10

Specific Objective: 2.2 Narrow the gap for families and communities

Action	Progress	Responsible Person	Status	Start Date	End Date
2.2.1 Continue to develop our local clusters to promote partnership, the integration of front-line services and a joint responsibility with local communities for improving outcomes.	The Cluster consultation process has been extended to 31.3.10 at the request of Head teachers. Any new arrangements should be in place by the end of the summer term. There is strong engagement and commitment to cluster working.	James Dougan Ellen Jones	Amber	01/04/09	06/06/10
2.2.2 Provide children's centre services according to need, including more targeted home visiting and access to universal programmes for children with lower levels of need.	Building work is underway on two new Children's Centres: Westdene, due to open in May and Preston Park in September. A linked site for the City View children's centre is being developed at Fairlight Primary School to open by September. A key priority for the year is to prepare for Ofsted inspections of Children's Centres which are due to start in April 2010 and to strengthen work to support Economic Well Being.	James Dougan Caroline Parker	Green	01/04/09	31/03/12

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<p>2.2.3 Ensure parents on low incomes have access to good quality childcare to allow them to work or train.</p>	<p>The most recent Childcare Sufficiency Assessment update, completed in October 2009, found no significant change in childcare provision across the city. However, there was an increase in the cost of childcare in Brighton & Hove between March 2008 and October 2009 averaging 4.34% for all childcare types, and costs in the city are generally higher than those reported by the Daycare Trust for the south east of England</p> <p>Children’s centres in the most disadvantaged areas provide childcare for which the childcare element of working tax credit may be claimed. Roundabout nursery in Whitehawk is increasing its number of childcare places by 12 for September 2010</p> <p>There has been no loss of after-school and holiday childcare places for school-aged children in the most disadvantaged areas</p> <p>NI 118 shows an increase in the number of low income families benefiting from the childcare element of the working tax credit from 18.6% in 2006 to 21.8% in 2008.</p> <p>A full Childcare Sufficiency Assessment will be completed by March 2011 which will examine in more detail access to childcare by low-income families</p>	<p>James Dougan Caroline Parker</p>	<p>Green</p>	<p>01/03/10</p>	<p>31/03/12</p>
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<p>2.2.4 Provide support to families of children with disabilities or complex health needs, through universal and specialist services and by delivering on the commitments made by the city council and NHS Brighton and Hove by signing the Every Disabled Child Matters Charter.</p>	<p>A review of Therapies for children and young people has been completed. Arrangements for the assessment and provision of continuing health care, and related social care and educational provision have been reviewed. The draft Service Improvement Plan, attached to the proposed new Section 75 Commissioning Agreement between the council and the PCT, includes a 'whole-systems' review of services for children with a disability and special educational needs which will include the above issues.</p>	<p>Jo Lyons Jenny Brickell</p>	<p>Amber</p>		<p>ONGOING</p>
<p>2.2.5 Take forward the learning from transformation projects, such as our Parenting Strategy and Family Pathfinder to improve targeted support to the most vulnerable parents and families.</p>	<p>Family Pathfinder has been refocused and linked closely to VfM programme. Focus includes interface with social care to prevent high cost interventions and poor outcomes. Triple P level 5 groups are prioritising social care referrals.</p>	<p>James Dougan Ellen Jones</p>	<p>Amber</p>		<p>31/03/11</p>
<p>2.2.6 Support all schools to deliver the core Extended Schools offer, deliver the Disadvantage Subsidy and implement the new Healthy Schools model.</p>	<p>All but 5 schools in the city now delivering core offer. On target for all by September 2010.</p> <p>The Disadvantage subsidy will be delivered by August 2011</p>	<p>Jo Lyons Ellen Jones Hilary Ferries</p>	<p>Green</p> <p>Green</p>		<p>30/09/10</p> <p>31/08/11</p>

Specific Objective: 2.3 Narrow the gap for vulnerable groups

Action	Progress	Responsible Person	Status	Start Date	End Date
2.3.1 Narrow the gap in achievement for all stages from Foundation to key stage 4 including the attainment for children who have social educational needs or who are looked after.	Gaps have been identified, prioritised and programmes put in place to give extra support to those vulnerable groups.	Jo Lyons Linda Ellis Hilary Ferries	Amber	01/04/09	Ongoing
2.3.2 Ensure that children with disabilities and complex health needs receive high quality health care, which is delivered in community settings wherever possible.	See 2.2.4 above	Jo Lyons Jenny Brickell	Amber		Ongoing
2.3.3 Deliver on the Pledge for children and young people	Awaiting information	James Dougan Dermot Anketell			

2.3.4 Deliver the Healthy Child Programme	A Child Health Strategy Steering Group has been formed to provide strategic direction for the implementation of the Healthy Child Strategy, including review and implementation of the Healthy Child programmes. The group brings together a range of health professionals from the CYPT, Southdowns Health and NHS Brighton and Hove. The group reports to the Joint Commissioning Group for Children Services.	James Dougan Pauline Lambert Emma Smith	Green		Ongoing
2.3.5 Work with community and voluntary sector organisations to ensure the CYPT's commissioning strategies address the needs of the vulnerable groups described in Section 1 of this plan.	Meetings have been held with the third sector including initial scoping and planning of the proposed review of Youth Services as set out in the draft Service Improvement Plan attached to the proposed S75 Commissioning Agreement between the council and the PCT.	Steve Barton Sally Wadsworth	Green		Ongoing

Objective 3: Promote Health and Wellbeing, Inclusion and Achievement

Assistant Director: Jo Lyons

Lead Analyst: Frances Croyden (FC)

Specific Objective: 3.1 Maximising life chances

Action	Progress	Responsible Person	Status	Start Date	End Date
3.1.1 Implement the Healthy Child Programme and increase the uptake of immunisations.	<p>The Central Child Health Administration Team support GP surgeries to call children for immunisations and to provide up to date immunisation data on the preschool immunisation programme and school leavers booster.</p> <p>School Nurse Teams provide year 8 HPV programme in both independent and state schools. They have also provided HPV catch up programme for years 10 and 11 during 2009/10, along side GP surgeries who have provided HPV catch up programme for years 12 and 13. Community HPV catch up clinics are provided to ensure all young women can attend for HPV if they have missed school based sessions or if they are educated at home. An Immunisation Specialist Nurse has just been appointed for the city.</p>	James Dougan Pauline Lambert Area Managers	Green	01/04/09	31/03/11

3.1.2 Develop effective health education in schools.	All Brighton & Hove Schools have Healthy School Status. 70% schools are engaging with the online Annual Review. 20% schools are engaged with the Healthy Schools enhancement programme. Review and development of support for PSHE curriculum development and assessment planned to support the implementation of statutory PSHE	Jo Lyons Sam Beal	Green	01/04/09	31/03/2012
3.1.3 Implement the Teenage Pregnancy Plan to reduce teenage conceptions and the number of teenage parents.	The Teenage Pregnancy Action plan has been successfully implemented and the GOSE self assessment process has been completed. All contracts and 3 out of 4 Internal Partnership Agreements are now in place. There have been delays in recruitment to some posts which has resulted in start dates for contracts being delayed, however all are now in place. The performance structure and achievements has confirmed that all actions against the commissioning plan for 2010/11 are in place with one contract change. Completed year one on target for the Anti-poverty Young Parents Housing Project. The proportion of young parents in education, training or employment has remained static at 20% and a client audit is being completed that will be matched against available options. This will inform future planning and commissioning arrangements	Steve Barton Kerry Clarke	Green	01/04/09	31/03/12

<p>3.1.4 Implement the joint strategy Promoting the Healthy Weight and Healthy Lives of Children and Young People in Brighton and Hove.</p>	<p>The nurse led healthy weight clinic for 1:1 sessions for referred children/young people is being set up and will be operational by the end of March 2010.</p> <p>Implementation started in 2009 and a range of nutrition and physical activity initiatives are being delivered in schools, children centres, leisure centres etc., including family based programmes, weight management clinics, workforce development. A standard evaluation tool for weight management interventions has been developed. A separate piece of work will be undertaken to assess the needs of children with disabilities in terms of promoting physical activity and a healthy diet</p>	<p>Steve Barton Lydie Lawrence Pauline Lambert</p>	<p>Green</p>	<p>01/04/09</p>	<p>31/03/12</p>
<p>3.1.5 Implement the Aiming Higher agenda for children and young people with a disability, special education needs or complex health needs.</p>	<p>The Aiming High agenda has been implemented . We have complied with the DCSF implementation re Standards required / Core offer . We have agreed spending plans and an accountable group to oversee plans . A further piece of work being undertaken regarding thresholds .</p>	<p>Jo Lyons Jenny Brickell</p>	<p>Amber</p>	<p>March 2008</p>	<p>Sept 2010</p>

<p>3.1.6 Sustain the transformation of Child and Adolescent Mental Health Services (CAMHS) through improved access to Tiers 2 & 3 and a new integrated care pathway.</p>	<p>The one point of referral went operational from Sept 09 and the operational managers in the schools and community teams meet quarterly with tier 3 colleagues to review progress and do joint problem solving</p>	<p>Steve Barton Sally Wadsworth</p>	<p>Green</p>		<p>Ongoing</p>
<p>3.1.7 Review and commission services to reduce levels of smoking and alcohol and drug abuse among children and young people.</p>	<p>A joint substance misuse commissioning and action plan is being worked on and includes a focus on minimising harm from drugs and alcohol</p>	<p>Steve Barton Sally Wadsworth Kerry Clarke</p>	<p>Green</p>	<p>01/01/10</p>	<p>30/09/10</p>

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Specific Objective: 3.2 Access to education

Action	Progress	Responsible Person	Status	Start Date	End Date
3.2.1 Develop our governance arrangements so that schools and colleges operate at the centre of the CYPT as well as the centre of the communities they serve.	A paper will be presented to the March 22nd CYPT Board to take forward arrangements to meet new statutory requirements following the Apprenticeship, Skills, Children and Learning Act 2009 which includes representation of schools, FE and 6th Form Colleges at the Board. Consultation has been completed in respect of the current cluster/partnership arrangements and a report and proposals will be forthcoming	Steve Barton Pauline Lambert	Green		Ongoing
3.2.2 Implement our School Improvement Plan, and maximize funding opportunities such as Building Schools for the Future and the Primary Capital Fund to transform the curriculum and learning environments across the city.	A Primary Capital Plan has been completed. Brighton and Hove has not yet been included on the national Building Schools for the Future Programme. Falmer Academy is progressing according to plan and a proposal has been submitted to consider development of a second academy at Portslade Community College.	Jo Lyons Gil Sweetenham	Green		

<p>3.2.3 Work with schools, families and communities to implement our Behaviour and Attendance Strategies to create positive and inclusive learning in every school.</p>	<p>Overall attendance continues to improve with 2008/09 data for secondary schools at 92.5% compared to 91.2% in 2006/07.</p> <p>The number of Persistent Absent pupils continues to reduce. In 2007/08 five of our secondary schools were targeted as PA, this was reduced to 3 in 2008/09. The LA is no longer a targeted authority for PA as our PA data has reduced from 8.3% in 2006/07 to 5.7% in 2008/09 therefore we are on track to meet the Governments target of 5% by 2011.</p> <p>The Behaviour Strategy is on trajectory for activities being met by its end date of 2010. Permanent exclusions continue to be low (3 in 2008 to 2009) Work with schools is ongoing and intensive support is being provided by behaviour consultants in those schools subject to the Behaviour Challenge.</p> <p>As part of the Behaviour Strategy the re-commissioning of BESD provision is underway with the task group formulating proposals.</p> <p>Planning is in place to formalise a cross-city Behaviour and Attendance Partnership (a statutory duty for all Secondary schools and Academies).</p>	<p>Jo Lyons Janet Swingle Maggie Baker</p>	<p>Green</p> <p>Green</p> <p>Green</p> <p>Green</p> <p>Green</p>		
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<p>3.2.4 Develop co-located integrated services on school sites as the next step in developing our cluster model for commissioning and providing extended services.</p>	<p>The Whitehawk Co location project is progressing well and will provide a model for future work in this area. Following the completion of the cluster consultation further work will be undertaken to align CYPT teams.</p>	<p>Jo Lyons Ellen Jones</p>	<p>Green</p>		<p>31/03/12</p>
<p>3.2.5 Implement the Special Educational Needs Strategy to ensure all children and young people have access to educational and social opportunities within the mainstream system alongside</p>	<p>The SEN strategy 2006-2010 is almost complete and the action plan is on track.</p> <p>The numbers of out of city SEN placements have reduced and the numbers attending in-city special schools have also reduced. Additional capacity building and support is being provided in mainstream schools. Additional funding has been delegated to mainstream schools for SEN early intervention. The LA has recommended to special schools that they clarify the number of places, level of need and costs in line with the Value for Money programme. All special school budgets have been revised.</p>	<p>Jo Lyons Jacqueline Coe</p>			

Specific Objective: 3.3 Pathways to success

Action	Progress	Responsible Person	Status	Start Date	End Date
3.3.1 Deliver a broad 14-19 curriculum and develop our partnership with local employers so that our young people are given the opportunity to achieve in ways suited to them and secure sustainable employment.	On track to deliver all diploma lines by 2012 and the full entitlement to the broadest curriculum in time for 2015 when all pupils stay in education or training until 18. Developed a Foundation Learning Implementation Plan and an operational plan. Apprenticeship work is moving ahead with partnership working with NAS.	Jo Lyons Linda Ellis Michael Nix	Green		
3.3.2 Commission and provide integrated youth support services that are accessible and relevant to all young people and which are also designed to deliver targeted and specialist interventions to young people at risk because of low attainment, family, relationship or emotional difficulties, alcohol or substance misuse, criminal behaviour or teenage pregnancy and parenthood.	The first priority is to take forward the youth services review which is focusing on tier 1 and tier2 and the interface between CYPT services and the third sector Alcohol and substance misuse see 3.1.7 Teenage pregnancy action plan is being implemented and recent figure show excellent progress in the last 10 years a reduction of 25% compared with rest of country which was only 13%	James Dougan Jo Lyons Sally Wadsworth	Amber	01/04/09	31/12/10

<p>3.3.3 Work with our partners to ensure local youth provision, including opportunities to volunteer and participate in community activities, sport and leisure activities are accessible to all children and young people.</p>	<p>Meetings have been held with the third sector including initial scoping and planning of the proposed review of Youth Services as set out in the draft Service Improvement Plan attached to the proposed S75 Commissioning Agreement between the council and the PCT. Paul</p> <p>See 1.3.6 above</p>	<p>James Dougan Chris Parfitt</p>	<p>Amber</p>	<p>01/04/10</p>	<p>Ongoing</p>
<p>3.3.4 Implement the Youth Justice Plan as part of Brighton & Hove's Safe in the City Strategy, developing successful joint initiatives to tackle anti-social behaviour and prevent and deter young people from criminal activity.</p>	<p>The 2010/11 Capacity and Capability Plan is currently being prepared, to be validated by the YJB in April 2010. Crime prevention is currently located within the area teams but this is being reviewed. The YOS is working closely with the PPO steering group to develop a premium service for DYOs. Restorative Justice is being developed across all areas.</p>	<p>James Dougan Nigel Andain</p>	<p>Green</p>	<p>April 2010</p>	<p>March 2011</p>
<p>3.3.5 Work towards achieving the You're Welcome quality mark for all services by 2020.</p>	<p>A workshop on Your welcome criteria was provided during 2009. Follow up work on implementation of these criteria will now be taken forward with services during 2010-11</p>	<p>Steve Barton Pauline Lambert</p>	<p>Green</p>	<p>01/04/09</p>	<p>31/03/12</p>

Objective 4: Develop the CYPT Partnership and Drive Integration and Value for Money

Assistant Director: Steve Barton

Lead Analyst: Katherine Eastland (KE)

Specific Objective: 4.1 Governance

Action	Progress	Responsible Person	Status	Start Date	End Date
4.1.1 Make arrangements to bring our schools, including 6th form and Further Education colleges and Falmer Academy, and Job Centre Plus onto the CYPT Board in advance of any legislative changes.	Preliminary report scheduled for CYPT Board March 22 nd 2010. Initial discussions have taken place with Head Teacher's Steering Group	Steve Barton Jo Lyons	Amber		June 2010
4.1.2 Conclude the formal review of the Section 75 Agreement that underpins the CYPT and take forward changes agreed by the partners	Reports seeking agreement to draft Agreements, between the council and the PCT, and between the council and Southdown's NHS Trust, are scheduled for respective governance and Cabinet/Board meetings to meet the 1.4.10 deadline	Steve Barton Sally Wadsworth	Green		01/04/10

<p>4.1.3 Develop our internal governance arrangements, continuing to consolidate the interface between local authority and NHS systems, and, through the CYPT's Integrated Care Governance Committee and the structures and policies that support it, provide professional leadership, clinical and practice assurance.</p>	<p>A draft CYPT Governance Framework has been developed to facilitate review and discussion with regard to structures, systems and arrangements used to provide quality assurance and service improvement</p>	<p>Sian Bennett Steve Barton Pauline Lambert</p>	<p>Green</p>		
<p>4.1.4 Ensure the CYPT complies with Brighton & Hove's Community Engagement Framework and consolidates the role of the Youth Council and Looked After Children Council, the Parents' Forum and the Community and Voluntary Sector Forum in order to capture and amplify the voice of service users.</p>	<p>Awaiting information</p>	<p>James Dougan Emma Fincham</p>			

Specific Objective: 4.2 Organisational development

Action	Progress	Responsible Person	Status	Start Date	End Date
4.2.1 Continue the phased re-structuring of the CYPT's leadership and management arrangements.	Phase 3 of the restructuring of leadership and management arrangements completed in February 2010	Di Smith	Green		Ongoing
4.2.2 Develop and publish an integrated care pathway for all children's services with clear service criteria which allow children to move through services according to needs and with realistic expectations.	Development of the integrated pathway is being taken forward through a range of initiatives including the remodelling of the social work duty and assessment arrangements within children's services, the council's Vale For Money Programme and the aims and objectives of the Service Improvement plans attached to the proposed Section 75 Agreements between the council and the PCT and the council and Southdown's NHS Trust.	Steve Barton Pauline Lambert Sally Wadsworth	Amber		Ongoing

<p>4.2.3 Develop and publish a children and young people's commissioning framework and put in place clear governance arrangements aligned with World Class Commissioning competencies and strategic commissioning across the city.</p>	<p>A draft Commissioning Framework has been developed through a series of participative staff workshops facilitated by the national Commissioning Support Programme for children's services. The draft framework will be concluded as part of the review of the current S75 Commissioning Agreement between the council and the PCT which has included the establishment of a Joint Commissioning and Management Group. In addition the framework is shaping, and being shaped by, work to develop new arrangements for strategic commissioning across the city council.</p>	<p>Steve Barton Sally Wadsworth Pauline Lambert</p>	<p>Amber</p>		<p>Ongoing</p>
<p>4.2.4 Ensure the CYPT is fully engaged in the city council's Value for Money programme and NHS Brighton and Hove's review of its Strategic Commissioning Plan to drive innovation and productivity.</p>	<p>The council's VFM programme includes a dedicated Project for children's services comprising 3 work streams for: prevention; case planning; and contracting/procurement. Project management arrangements are in place and the implementation phase is due to commence April 2010. The VFM programme is an integral part of the council's developing strategic commissioning arrangements which includes children's services commissioned or provided by the council as part of the wider Children and Young People's Trust Partnership.</p>	<p>Steve Barton Ellen Jones Sue Boiling Jane Doherty</p>	<p>Green</p>		<p>Ongoing</p>

<p>4.2.5 Improve the efficiency and effectiveness of the CYPT's business planning and operational systems ensuring they are consistent with local authority and NHS requirements.</p>	<p>This development work is coordinated through the CYPT's Strategic Commissioning and Governance Branch It includes the alignment of council Service Business Planning arrangements, the proposed Service Improvement Plans in the draft S75 Agreements and the PCT's Annual Operating Plan</p>	<p>Steve Barton Pauline Lambert Paul Brewer</p>	<p>Amber</p>		<p>Ongoing</p>
<p>4.2.6 Strengthen our performance management arrangements, implement the CYPT's Information Strategy and participate in the city's programme of integrated Joint Strategic Needs Analyses.</p>	<p>A CYPT Performance Board has been created which will provide support and challenge on key performance priorities in the CYPP according to a forward plan: social care, NEET, GCSE and substance misuse are the next four areas</p> <p>A new performance website has been launched to improve access to performance information for staff</p> <p>New software is being procured to provide a key building block towards the creation of a single child record</p> <p>A CYPT programme of data quality improvement has commenced</p>	<p>Steve Barton Paul Brewer</p>	<p>Amber</p>	<p>01/04/09</p>	<p>31/03/12</p>

Specific Objective: 4.3 Workforce development

Action	Progress	Responsible Person	Status	Start Date	End Date
4.3.1 Everyone who works or volunteers with children and young people in Brighton & Hove has a shared vision, understands our local priorities and is able to work together with common purpose and values to achieve better outcomes for children and young people.	Action plan in place and CYPT integrated service staff engaged through staff conferences etc Engagement of CVS and 3rd sector staff is challenging, especially now local CVS workforce lead has left and not yet been replaced Engagement of 'wider' staff who work with children ((eg council sports, culture and housing staff) not yet started	Jo Lyons Annie McCabe	Amber	1/9/09	31/3/2012
4.3.2 Everyone who works or volunteers with children and young people will share a set of core knowledge, skills and behaviours that informs their specialist role and skills.	Core skills programme in place and available to everyone who works with children & young people. CVS and 3rd sector not yet accessing sufficiently	Jo Lyons Annie McCabe	Amber	1/09/09	31/03/12

<p>4.3.3 Everyone who works or volunteers with children and young people will have the knowledge, skills and working practices that ensure all children and young people are protected from harm and neglect.</p>	<p>E safeguarding programme available as part of CYPT induction to everyone who begins working with CYP in any role in the city – not yet well known or used by the wider children’s workforce (eg CVS and 3rd sector, council employees in roles that have contact with children and young people</p> <p>LSCB multi agency SG programme in place (see 1.2)</p> <p>Schools programme in place for headteachers, governors and designated persons. Attendance is monitored and followed up</p>	<p>Jo Lyons Jane Doherty</p>	<p>Amber</p>	<p>1/9/09</p>	<p>31/03/12</p>
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<p>4.3.4 Everyone who works or volunteers with children and young people will know about and use effective integrated working practices (including Information Sharing, the Common Assessment Framework and the Lead Professional role), which will result in a team around the child/young person working together to provide targeted or specialist services.</p>	<p>A range of training provided for all those working with children & young people to support knowledge , skills and behaviours needed when using CAF and being a lead professional as part of CYPT core skills programme to all staff</p> <p>Still need better consistency and involvement of team managers in ensuring their staff are confident in the use of CAF and taking on the lead professional role. Work currently underway to provide further guidance and advice (and if needed training) to managers to support this</p>	<p>Jo Lyons Annie McCabe Ellen Jones Caroline Parker</p>	<p>Amber</p>	<p>1/9/09</p>	<p>31/03/12</p>
<p>4.3.5 The CYPT as an employing/commissioning organisation will ensure it has the right people with the right skills and practices to deliver an excellent service. This will include ensuring appropriate recruitment, retention and workforce planning arrangements are in place alongside developing the culture and systems which support and develop people in their roles.</p>	<p>Risk register in place to highlight shortage areas. Specific research and action plans completed to target shortages in social workers and headteachers. Further work required to research and plan for health visitor shortages.</p> <p>Work required linked to qualifications framework to support career pathway planning across different areas of children's services</p>	<p>Jo Lyons Claire Webster</p>	<p>Amber</p>	<p>1/9/09</p>	<p>31/3/12</p>

